

City Council

Agenda

Tuesday, May 5, 2026
Council Chambers
749 Main Street
6:00 PM

Members of the public are welcome to attend and give comments remotely. However, the in-person meeting may continue even if technology issues prevent remote participation.

- You can call in to +1 719 359 4580 or 877 853 5247 (toll free) Webinar ID #876 9127 0986.
- You can log in via your computer. Please visit the [City's website](#) to link to the meeting.

City Council considers written and oral comments equally. [Email comments to the Council](#) received after the packet is posted online and before 3pm the day of the meeting will be included in the Council addendum and provided to each Council member prior to the meeting. If you prefer to address Council in person, you may attend the meeting either in person or virtually.

1. Call to Order & Roll Call

2. Pledge of Allegiance

3. Approval of Agenda

4. Public Comments on Items Not on the Agenda and Items on the Consent Agenda

Public comments are limited to 3 minutes per speaker. When several people wish to speak on the same position on a given item, a spokesperson may be used to state that position.

5. Consent Agenda

The following items on the City Council Agenda are considered routine by the City Manager and shall be approved, adopted, accepted, etc., by motion of the City Council and voice vote unless the Mayor or a City Council person specifically requests an item be considered under "Regular Business." In such an event the item shall be removed from the "Consent Agenda" and Council action taken separately on said item in the order appearing on the Agenda. Those items so approved under the heading "Consent Agenda" will appear in the Council Minutes in their proper order.

A. Approval of Minutes

6. Council Informational Comments and Committee Reports

7. City Manager's Report

8. Regular Business

A. Ordinance No. 1924, Series 2026 - An Ordinance Amending Title 17 of the Louisville Municipal Code Concerning Accessory Dwelling Units and Compliance with HB24-1152 - 1st Reading, Set Public Hearing

1st Reading includes the Staff Presentation and questions from Council. There is no opportunity for public comment. The Public Hearing (2nd Reading) will be set on this item for a later date. The Public Hearing will allow 2 rounds of public comment.

B. Ordinance No. 1922, Series 2026 — An Ordinance Amending Title 3 of the Louisville Municipal Code to Establish a Business Assistance Program for Small Businesses and to Change Approval Thresholds for BAP Agreements - 2nd Reading, Public Hearing (advertised City of Louisville website 04/21/2026)

The Public Hearing will be held and 2 rounds of public comment will be taken, along with Council questions and discussion. Final action may be taken on this item.

C. Community Event Sponsorships

i. Resolution No. 42, Series 2026 — A Resolution Adopting a Revised Community Event Sponsorship Policy

This will be the only reading of this item and final action may be taken. There will be one round of public comment.

ii. Award Approvals (July 2026–December 2026)

Council will review the applications and award sponsorships. There will be one round of public comment.

D. Ordinance No. 1923, Series 2026 — An Ordinance Vacating an Access Easement Located Within Lot 1, Block 3, Redtail Ridge Filing No. 1 - 1st Reading, Set Public Hearing

1st Reading includes the Staff Presentation and questions from Council. There is no opportunity for public comment. The Public Hearing (2nd Reading) will be set on this item for a later date. The Public Hearing will allow 2 rounds of public comment.

9. City Attorney's Report

10. Upcoming Agenda Items and Identification of Future Agenda Items

11. Adjourn

**Upcoming Agenda Items
May 19, 2026 Meeting**

This list is not inclusive; items are subject to change; additional items may be added.

- Budget Amendments
- Home Hardening Update — Class B Decking — 1st Reading
- Redtail Ridge Easement Vacation (Emergency Communications Tower) — 1st Reading
- Redtail Ridge Easement Vacation (Lift Station) — 2nd Reading
- ADU Compliance Revision - 2nd Reading
- 2026 Asphalt Paving Contract
- Memory Square Park Playground Replacement Contract
- Recreation Center Playground Replacement Contract
- External Code of Conduct

Resident Information

If you wish to speak at the City Council meeting in person, please fill out a sign-up card and present it to the City Clerk at the meeting. If you are attending remotely, please use the “raise hand” icon to show you wish to speak in appropriate public comments section.

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or other accommodation should [email the City Clerk's Office](#) or call at 303.335.4574

A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión del Consejo, por favor llame a la Ciudad al 303.335.4574 o [email](#)

**City Council
Meeting Minutes
Tuesday, April 21, 2026
Council Chambers
749 Main Street
6:00 PM**

Mayor Leh called the meeting to order at 6:00 p.m. Roll Call was taken, and the following members were present:

City Council:

**Mayor Chris Leh
Mayor Pro Tem Barbara Hamlington
Council member Josh Cooperman
Council member Caleb Dickinson
Council member Deborah Fahey
Council member Judi Kern (arrived 6:06pm)
Council member Dietrich Hoefner**

Staff Present:

**Diana Langley, City Manager
Samma Fox, Deputy City Manager
Kurt Kowar, Public Works Director
Rob Zuccaro, Community Development Director
Ryder Bailey, Finance Director
Vanessa Zarate, Economic Vitality Manager
Jess Daniels, Senior Planner
Emily Cline-Gibson, Planner II
Kathleen Kelly, City Attorney
Genny Kline, City Clerk**

APPROVAL OF AGENDA (00:01:35)

Council member Hoefner moved to approve the agenda; seconded by Council member Fahey.

Aye: Leh, Hamlington, Cooperman, Dickinson, Fahey, Hoefner
Nay: None
Absent: Kern

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA AND ITEMS ON THE
CONSENT AGENDA (00:01:44)**

None

APPROVAL OF CONSENT AGENDA (00:02:16)

- A. Approval of Minutes
- B. Resolution No. 35, Series 2026 -A Resolution Approving a Construction Contract with Inliner Solutions, LLC
- C. Resolution No. 36, Series 2026 -A Resolution Approving a Professional Services Agreement with AECOM Technical Services, Inc.
- D. Resolution No. 37, Series 2026 - A Resolution Approving a Revised Fourth Amended and Restated Cooperation Agreement with the Louisville Revitalization Commission
- E. Resolution No. 40, Series 2026 -~~A~~ Resolution Authorizing the Purchase of Three (3) Hybrid and Three (3) Electric Vehicles to Replace a Prior Purchase Authorization of Six (6) Electric Vehicles Due to Discontinued Production

Council member Fahey moved to approve the consent agenda; seconded by Council member Hoefner.

Aye: Leh, Hamlington, Cooperman, Dickinson, Fahey, Hoefner

Nay: None

Absent: Kern

COUNCIL INFORMATIONAL COMMENTS AND COMMITTEE REPORTS (00:02:32)

Council member Fahey relayed information from a report by the state demographer regarding the lack of senior housing and the fact that the birth rate is decreasing. She also shared statements from the disaster management group.

Mayor Leh shared that he and other members of the Northwest Mayors and Commissioners Coalition (NWMCC) are taking a trip to Washington D.C. to visit Colorado delegates, as well as congressional committees regarding transportation funding issues. They will also be visiting with the Federal Aviation Administration regarding flight school frequency at the Rocky Mountain Metropolitan Airport.

CITY MANAGER'S REPORT (00:08:17)

City Manager Langley thanked Public Works Director Kowar and Deputy Director of Utilities Peterson for providing drought and water conditions, which she shared with Council.

REGULAR BUSINESS

ORDINANCE NO. 1920, SERIES 2026 - AN ORDINANCE REMOVING LOT 1, BLOCK 3, JEFFERSON PLACE SUBDIVISION FROM THE OLD TOWN OVERLAY AND ADDING TO THE BOUNDARIES OF DOWNTOWN LOUISVILLE - 2ND READING, PUBLIC HEARING (ADVERTISED CITY OF LOUISVILLE WEBSITE 04/08/2026) (00:09:39)

Mayor Leh introduced the item and opened the public hearing.

Planner Cline-Gibson gave the staff report.

There were no questions from Council.

Public Comment – None

There were no comments from Council.

Public Comment – None

Mayor Leh closed the public hearing.

Council member Hoefner moved to approve Ordinance No. 1920, Series 2026; seconded by Council member Kern.

Aye: Leh, Hamlington, Cooperman, Dickinson, Fahey, Hoefner, Kern

Nay: None

Absent: None

ORDINANCE NO. 1922, SERIES 2026 – AN ORDINANCE AMENDING TITLE 3 OF THE LOUISVILLE MUNICIPAL CODE TO ESTABLISH A BUSINESS ASSISTANCE PROGRAM FOR SMALL BUSINESSES AND TO CHANGE APPROVAL THRESHOLDS FOR BAP AGREEMENTS - 1ST READING, SET PUBLIC HEARING (00:14:13)

Mayor Leh introduced the item.

Economic Vitality Manager Zarate gave the staff report.

Council members asked questions regarding the proposed tiered solution vs. the current structure; the ability to get returns from businesses that close or relocate; the maximum amount for the administrative approval; the process for ascertaining the 3000 square foot limit; sales tax calculations; availability to opt into the current funding scenario; and to clarify that this is an addition to the program and larger businesses can still apply for a BAP.

Council member Fahey moved to approve Ordinance No. 1922, Series 2026 and set the public hearing for Tuesday, May 5, 2026, at 6:00 p.m.; seconded by Council member Hoefner.

Aye: Leh, Hamlington, Cooperman, Dickinson, Fahey, Hoefner, Kern
Nay: None
Absent: None

DISCUSSION/DIRECTION/ACTION: PURCHASE OF 101 SOUTH TAYLOR AVENUE - FINANCIAL ANALYSIS (00:28:50)

Mayor Leh introduced the item.

City Manager Langley and Public Works Director Kowar gave the staff report.

There were no questions from Council

Public Comment – None

Council had a brief discussion.

Mayor Leh moved to submit an Inspection Termination for the property; seconded by Council member Hoefner.

Aye: Leh, Hamlington, Dickinson, Fahey, Hoefner, Kern
Nay: Cooperman
Absent: None

Council member Dickinson recused himself from the remainder of the meeting due to conflicts involving the remaining agenda items. He left the meeting at 7:13 p.m.

GRAIN ELEVATOR - 540 COUNTY ROAD

RESOLUTION NO. 38, SERIES 2026 - A RESOLUTION APPROVING A FIRST AMENDMENT TO THE LOUISVILLE MILL SITE REDEVELOPMENT PLANNED UNIT DEVELOPMENT (PUD) AND A SPECIAL REVIEW USE (SRU) FOR AN OUTDOOR EATING ESTABLISHMENT AND MOBILE FOOD COURT (01:12:36)

Mayor Leh introduced the item

Community Development Director Zuccaro gave the staff report.

Council members asked questions regarding outdoor music volume; noise regulations; lighting standards; food truck locations; setbacks adjacent to the railroad tracks; temporary tents/structures and public engagement.

Jennifer Fox and Ross Bowdy provided applicant comments.

Council took a brief recess.

Council resumed the meeting.

Erik Hartronft provided an applicant presentation.

A Council question was asked about public engagement with the neighbors.

Public Comment

- Richard Fox
- Tracy Hansen
- Michele Dickinson
- Melanie Beard
- Gillian Millar
- Gregory Maring

Council had a brief discussion.

Mayor Pro Tem Hamlington moved to approve Resolution No. 38, Series 2026 with the following amendments: delete the note about temporary structures in the SRU; and add a note that the City Manager is authorized to modify the hours that amplification music

is allowed or implement other requirements to address the noise level of amplified music if there are ongoing neighborhood complaints. If administrative efforts fail, the City Manager may call the SRU up to City Council for further review and hold a public hearing if there are neighborhood complaints related to amplified music. Upon such review, and after notice is given to the applicants, City Council may revoke the allowance for amplified music; seconded by Council member Kern.

Aye: Leh, Hamlington, Cooperman, Fahey, Hoefner, Kern
Nay: None
Absent: Dickinson

RESOLUTION NO. 39, SERIES 2026 - A RESOLUTION APPROVING A PRESERVATION AND RESTORATION GRANT FOR THE GRAIN ELEVATOR AT 540 COUNTY ROAD (03:10:07)

Mayor Leh introduced the item.

Senior Planner Daniels gave the staff report.

Council asked questions which included the supplemental letter submitted by the applicant; the timing of the payment of funds to the applicant; the expenses listed in the packet; one of the ineligible items on the list; how many times the city can fund the same property; and the criteria for extraordinary circumstances.

Public Comment

- Erik Hartronft
- Michael Reis

Council had a brief discussion.

Mayor Leh moved to approve Resolution No. 39, Series 2026; seconded by Council member Hoefner.

Aye: Leh, Hamlington, Cooperman, Fahey, Hoefner, Kern
Nay: None
Absent: Dickinson

TEMPORARY SHORT-TERM RENTALS

ORDINANCE NO. 1921, SERIES 2026 - AN ORDINANCE AMENDING THE LOUISVILLE MUNICIPAL CODE CONCERNING TEMPORARY SHORT-TERM RENTALS - 2ND READING, PUBLIC HEARING (ADVERTISED CITY OF LOUISVILLE WEBSITE 04/08/2026) (03:57:51)

Mayor Leh introduced the item and opened the public hearing.

Economic Vitality Manager Zarate gave the staff report.

Council asked about HOA restrictions on short-term rentals and if fees will go to the general fund.

Public Comment – None

Council Comments – None

Public Comment

Council member Kern moved to approve Ordinance No. 1921, Series 2026; seconded by Mayor Leh.

Aye: Leh, Hamlington, Cooperman, Fahey, Hoefner, Kern

Nay: None

Absent: Dickinson

RESOLUTION NO. 41, SERIES 2026 - A RESOLUTION ESTABLISHING AN APPLICATION FEE AND ELIGIBLE DATES FOR TEMPORARY SHORT-TERM RENTALS IN 2027 (04:04:34)

Mayor Leh introduced the item.

Economic Vitality Manager Zarate noted the resolution sets the application fee and eligible dates for 2027.

Public Comment – None

Hoefner moved to approve Resolution No. 41, Series 2026; seconded by Council member Kern.

Aye: Leh, Hamlington, Cooperman, Fahey, Hoefner, Kern
Nay: None
Absent: Dickinson

CITY ATTORNEY'S REPORT (04:05:38)

City Attorney Kelly stated there was no report.

**UPCOMING AGENDA ITEMS AND IDENTIFICATION OF FUTURE AGENDA ITEMS
(04:05:41)**

Council member Kern asked for a future agenda item for Council to discuss bench donation and memorial bench donation. Council was in agreement to have this discussion as a future agenda item.

ADJOURN (04:07:46)

Council member Kern moved to adjourn the meeting; seconded by Mayor Pro Tem Hamlington.

Aye: Leh, Hamlington, Cooperman, Fahey, Hoefner, Kern
Nay: None
Absent: Dickinson

The meeting adjourned at 10:08 pm.

Christopher M. Leh, Mayor

Genny Kline, City Clerk



**City Council
Special Meeting Minutes
Tuesday, April 14, 2026
Council Chambers
749 Main Street
6:00 PM**

Mayor Leh called the meeting to order at 6:00 p.m. Roll Call was taken, and the following members were present:

City Council:

**Mayor Chris Leh
Mayor Pro Tem Barbara Hamlington
Council member Josh Cooperman
Council member Caleb Dickinson
Council member Deborah Fahey
Council member Dietrich Hoefner
Council member Judi Kern**

Staff Present:

**Diana Langlely, City Manager
Samma Fox, Deputy City Manager
Adam Blackmore, Parks and Recreation, and Open Space Director
Bryon Weber, Parks Project Manager
Ginger Cross, Senior Marketing Specialist
Genny Kline, City Clerk**

REGULAR BUSINESS

**DISCUSSION / DIRECTION: PROS LONG-RANGE PLAN & TRAILS PLAN
UPDATE (00:01:48)**

Mayor Leh introduced the item.

City of Louisville
City Council 749 Main Street Louisville CO 80027
303.335.4574 (phone) www.LouisvilleCO.gov

Parks, Recreation, and Open Space Director Blackmore provided a brief staff report.

Keith Walzak, Consultant with DTJ Design, gave Council an update on the progress of the PROS Long-Range Plan and the Trails Plan.

Council and staff engaged in discussion, asked clarifying questions that were acknowledged and addressed, and offered feedback on the proposed Guiding Principles; and goals relating to Parks, Recreation and Senior Center, Golf Course, Open Space, and Trails.

Council took a brief recess.

Council resumed the meeting.

Public Comment

- Susan McEachern
- Tamar Krantz
- Tyler Levits
- Cathern Smith
- Susan Loo

Council discussion addressed fiscal responsibility, the desire for the plan to guide Council's decisions, and the inclusion of language within the plan that speaks to conflicting priorities.

DISCUSSION / DIRECTION - BOARD AND COMMISSION HANDBOOK UPDATE (02:34:52)

Mayor Leh introduced the item.

Deputy City Manager Fox provided the staff report.

Council and staff engaged in a brief discussion and directed staff to continue with the Board and Commission Handbook. Staff was also directed to study and incorporate the items submitted for additional Council consideration.

Public Comment – None

**UPCOMING AGENDA ITEMS & IDENTIFICATION OF NEW ONES - APRIL 15, 2026
TO JULY 31, 2026 (03:10:13)**

Mayor Leh introduced the item.

City Manager Langley provided the staff report.

Council agreed to extend their Summer Break from June 22 to July 10.

Council had no further discussion

Public Comment - None

ADJOURN (03:17:03)

Council member Hoefner moved to adjourn the meeting; seconded by Council member Kern.

Aye: Leh, Hamlington, Cooperman, Dickinson, Fahey, Hoefner, Kern

Nay: None

Absent: None

The meeting adjourned at 9:19 pm.

Christopher M. Leh, Mayor

Genny Kline, City Clerk

Subject: Ordinance No. 1924, Series 2026 - An Ordinance Amending Title 17 of the Louisville Municipal Code Concerning Accessory Dwelling Units and Compliance with HB24-1152 - 1st Reading, Set Public Hearing

1st Reading includes the Staff Presentation and questions from Council. There is no opportunity for public comment. The Public Hearing (2nd Reading) will be set on this item for a later date. The Public Hearing will allow 2 rounds of public comment.

Date: May 5, 2026

Prepared By: Jeff Hirt, Planning Manager

Presented By: Jeff Hirt, Planning Manager

Summary:

This zoning code amendment updates the City's Accessory Dwelling Unit (ADU) regulations to comply with HB 24-1152. Specifically, it ensures that a minimum 750 square foot ADU is allowed in all cases, as required by state law.

Background / Prior Discussions:

When the City adopted its ADU regulations in May 2025, there was extensive discussion regarding size limitations. The adopted ordinance established a maximum size of 800 square feet for detached ADUs and 1,000 square feet for attached ADUs, with some exceptions. The ordinance also requires that an ADU cannot exceed 75% of the size of the primary single-family unit.

HB 24-1152 mandates that local governments allow a minimum 750 square foot ADU in all cases, except when the primary unit is 750 square feet or smaller (in which case the local government can require that the ADU be smaller than the primary unit). Under the City's current ordinance, if the primary unit is less than 1,000 square feet, the 75% cap results in an ADU size below 750 square feet, which is inconsistent with state law.

As a result, the City's current code can restrict ADUs below 750 square feet for smaller primary homes, which conflicts with HB 24-1152.

Planning Commission unanimously recommended approval of the attached ordinance on February 12, 2026. Video of that meeting [is here](#).

Development Proposal:

Amend Section 17.16.035 of the Louisville Municipal Code to:

1. Allow a minimum 750 square foot ADU in all cases, overriding the 75% size cap

where applicable.

2. Require that when the primary unit is less than 750 square feet, the ADU must be smaller than the primary unit.

Analysis:

[HB 24-1152](#) requires that local governments allow a minimum 750 square foot ADU, except when the primary dwelling is smaller than 750 square feet. The City’s current 75% size cap conflicts with this requirement in certain cases.

The proposed amendment makes a targeted change to the City’s ADU regulations by overriding the 75% size cap in cases where it would prohibit an ADU of at least 750 square feet. The existing maximum size limits of 800 square feet for detached ADUs and 1,000 square feet for attached ADUs remain unchanged, and the scenarios below illustrate how the standards would apply. All other requirements related to ADUs from the current ordinance remain unchanged.

Summary of Maximum Size Allowances for ADUs		
Primary Unit Size	Current Code (75% Rule)	Proposed Code
900 SF	675 SF max	750 SF allowed
700 SF	525 SF max	699 SF allowed (smaller than primary unit)

Staff finds that this amendment is:

1. Required by state law and noncompliance could affect the City's eligibility for future state grants.
2. Limited in scope, affecting a small number of properties and resulting in minimal increases to allowable ADU size.
3. Consistent with adopted housing policies, including the Louisville Housing Plan, which supports ADUs to expand housing options.

Council Work Plan:

This item supports the 2026 Council Work Plan that addresses compliance with HB 24-1152 and continues to implement the Louisville Housing Plan.

Fiscal Impact:

There is no direct fiscal impact associated with this code amendment.

Alternatives:

1. Deny the amendment, which would result in noncompliance with state law.
2. Approval with modifications, provided the amendments continue to meet the requirements of HB 24-1152.

Recommendation:

Approval of Ordinance No. 1924, Series 2026, to amend Title 17 of the Louisville Municipal Code to update the City's Accessory Dwelling Unit (ADU) regulations to comply with HB 24-1152 related to the minimum allowable size for an ADU.

Attachments:

1. Ordinance No. 1924, Series 2026
2. Planning Commission ADU Resolution 2
3. ADU Presentation

**ORDINANCE NO. 1924
SERIES 2025**

**AN ORDINANCE AMENDING TITLE 17 OF THE LOUISVILLE MUNICIPAL CODE
CONCERNING ACCESSORY DWELLING UNITS AND COMPLIANCE WITH
HB 24-1152**

WHEREAS, the City of Louisville (the “City”), is a Colorado home rule municipal corporation duly organized and existing under laws of the State of Colorado and the City of Louisville Home Rule Charter (the “City Charter”); and

WHEREAS, the State of Colorado House Bill 24-1152 requires the City of Louisville to allow accessory dwelling units on all single-family residential lots and comply with detailed supplemental standards related to accessory dwelling units; and

WHEREAS, allowing accessory dwelling units is consistent with the Louisville Housing Plan goals to increase residential development opportunities in Louisville, expand and maintain access to affordable housing, and diversify Louisville’s housing stock; and

WHEREAS, allowing accessory dwelling units is consistent with the Louisville Housing Plan Action Item 1.4 to remove barriers to and promote accessory dwelling units to help increase housing supply and diversity; and

WHEREAS, after a duly noticed public hearing held February 12, 2026, at which evidence and testimony were entered into the record, including the Louisville Planning Commission Staff Report dated February 12, 2026, the Louisville Planning Commission has recommended the City Council adopt the amendments to the Louisville Municipal Code set forth in this ordinance; and

WHEREAS, City Council has provided notice of a public hearing on said ordinance by publication as provided by law and held a public hearing as provided in said notice; and

WHEREAS, the City Council finds that the amendments to the City’s current accessory dwelling unit regulations to address the minimum size allowances for accessory dwelling units are necessary to comply with HB 24-1152.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

Section 1. The maximum size restrictions for accessory dwelling units in Section 17.16.035.B of the Louisville Municipal Code is hereby amended to read as follows (words to be deleted are ~~stricken~~; words to be added are underlined):

Sec. 17.16.035 Accessory dwelling units.

B. Accessory Dwelling Unit Development Standards:

3. Maximum Size:

- a. Accessory dwelling units shall not exceed 75% of the square footage of the principal single-family dwelling unit or the maximum square footage in this subsection, whichever is less. ~~However, accessory dwelling units at least 500 square feet in size shall be allowed in all cases, provided all other requirements in this Sec. 17.16.035 are met.~~
- b. Detached accessory dwelling units shall not exceed 800 square feet in size.
- c. Attached accessory dwelling units shall not exceed 1,000 square feet in size.
- d. Attached accessory dwelling units located in basements that are partially or fully below grade shall not count towards the maximum size limitations in this subsection 3.
- e. Garage areas shall not be included as part of the maximum size square footage calculation of an accessory dwelling unit.
- f. Notwithstanding subsection (a), an accessory dwelling unit of up to seven hundred fifty (750) square feet shall be permitted in all cases unless the principal single-family dwelling unit contains less than seven hundred fifty (750) square feet of floor area, in which case the accessory dwelling unit may be no larger than the principal single-family dwelling unit.
- g. Accessory dwelling units of at least five hundred (500) square feet in size shall be allowed in all cases, provided all other requirements of this Sec. 17.16.035 are met.

Section 2. If any portion of this ordinance is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each part hereof irrespective of the fact that any one part be declared invalid.

Section 3. The repeal or modification of any provision of the Municipal Code of the City of Louisville by this ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purpose of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

Section 4. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

INTRODUCED, READ, PASSED ON FIRST READING AND ORDERED PUBLISHED THIS ____ DAY OF _____, 2026.

PUBLIC HEARING AND SECOND READING WILL BE THE ____ DAY OF _____, 2026, AT 6:00 P.M. AT LOUISVILLE CITY HALL, 749 MAIN STREET, LOUISVILLE, CO 80027.

Christopher M. Leh, Mayor

ATTEST:

Genny Kline, City Clerk

PASSED AND ADOPTED ON SECOND AND FINAL READING, THIS ____ DAY OF ____, 2026.

Christopher M. Leh, Mayor

Ordinance No. 1924, Series 2026
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ATTEST:

Genny Kline, City Clerk

APPROVED AS TO FORM:
KELLY PC

By: _____
Kathleen M. Kelly, City Attorney

**RESOLUTION NO. 2
SERIES 2026**

**A RESOLUTION RECOMMENDING APPROVAL OF AN ORDINANCE AMENDING
TITLE 17 OF THE LOUISVILLE MUNICIPAL CODE CONCERNING ACCESSORY
DWELLING UNITS AND COMPLIANCE WITH HB 24-1152**

WHEREAS, the City of Louisville (the “City”), is a Colorado home rule municipal corporation duly organized and existing under laws of the State of Colorado and the City of Louisville Home Rule Charter (the “City Charter”);

WHEREAS, the State of Colorado House Bill 24-1152 requires the City of Louisville to allow accessory dwelling units on all single family residential lots and comply with detailed supplemental standards related to accessory dwelling units;

WHEREAS, allowing accessory dwelling units is consistent with the Louisville Housing Plan goals to increase residential development opportunities in Louisville, expand and maintain access to affordable housing, and diversify Louisville’s housing stock;

WHEREAS, allowing accessory dwelling units is consistent with the Louisville Housing Plan Action Item 1.4 to remove barriers to and promote accessory dwelling units to help increase housing supply and diversity;

WHEREAS, the Planning Commission finds that the amendments to the City’s current accessory dwelling unit regulations to address the minimum size allowances for accessory dwelling units are necessary to comply with HB 24-1152; and

NOW THEREFORE, BE IT RESOLVED that the Planning Commission of the City of Louisville, Colorado does hereby recommend approval of an ordinance amending Louisville Municipal Code to address electric vehicle charging stations.

PASSED AND ADOPTED this 12th day of February, 2026.

By: 
Steve Brauneis, Chair
Planning Commission

Attest: 
Cullen Choi, Secretary
Planning Commission

City Council First Reading

May 5, 2026

Ordinance amending Title 17 to update Accessory Dwelling Unit (ADU) minimum size regulations to comply with HB 24-1152

Background

- State law requires 750 sq ft ADU minimum
- Current code: $ADU \leq 75\%$ of size of primary home
- Conflict: Smaller homes (<1,000 sq ft) can't reach 750 sq ft

Proposal

- Allow 750 sq ft ADU in all cases
- Override 75% rule to address when primary home <1,000 sq ft
- Maintain existing max ADU sizes (800 / 1,000 sq ft)
- If primary home <750 sq ft, ADU must be smaller

Analysis

- Required for state compliance
- Minor, targeted code change
- Consistent with Housing Plan

Summary of Maximum Size Allowances for ADUs		
Primary Unit Size	Current Code (75% Rule)	Proposed Code
900 SF	675 SF max	750 SF allowed
700 SF	525 SF max	699 SF allowed (smaller than primary unit)

Staff Recommendation

Approval of ordinance to amend Title 17 of the Louisville Municipal Code to update the City's Accessory Dwelling Unit (ADU) regulations to comply with HB 24-1152 related to the minimum allowable size for an ADU.

Subject: Ordinance No. 1922, Series 2026 — An Ordinance Amending Title 3 of the Louisville Municipal Code to Establish a Business Assistance Program for Small Businesses and to Change Approval Thresholds for BAP Agreements - 2nd Reading, Public Hearing (advertised City of Louisville website 04/21/2026)

The Public Hearing will be held and 2 rounds of public comment will be taken, along with Council questions and discussion. Final action may be taken on this item.

Date: May 5, 2026

Prepared By: Vanessa Zarate, Economic Vitality Manager

Presented By: Vanessa Zarate, Economic Vitality Manager

Summary:

The City of Louisville provides new and expanding businesses incentive assistance through the Business Assistance Program (BAP). This program allows for rebates of building permit fees, consumer use tax and sales tax. Previous amendments to the program have also allowed for vacancy bonuses or enhanced assistance for qualifying businesses.

This BAP program amendment would allow for administrative approval for retail and restaurant businesses locating into Louisville that are less than 3,000 SF. In addition, the administrative approval would provide a 5-year tiered rebate of a 90-70-50-30-10% to effectively provide a 50% rebate over 5 years but allow for a greater rebate in the early years as the business is expending greater capital and working to open and operate.

In addition, this amendment would change all BAP administrative approvals to \$100,000 or less. This administrative approval would be completed by the City Manager and would increase from \$50,000 to \$100,000 to align with City Purchasing Policy.

Background / Prior Discussions:

The Economic Vitality division, through City Council, provides the business community with various incentives through the Business Assistance Program. In addition, the Louisville Revitalization Commission provides various incentives to businesses and property owners within the Highway 42 Urban Renewal Area boundaries. Incentives provided by the City of Louisville are performance and rebate-based, providing positive direct and indirect impacts to the City of Louisville.

The Economic Vitality division also works with partners across the state to gain designations for Louisville corridors and businesses. These designations typically allow

businesses to gain access to tax credits or other incentives through state and/or federal partners.

At the March 6, 2025 EVC Meeting, Staff provided an array of potential new incentives the City could explore. At this meeting, the members of the EVC expressed interest in a BAP amendment for small retail and restaurant businesses, with original review of a draft updated incentive policy held at the May 8, 2025 EVC meeting. At the December 11, 2025 EVC meeting, EVC voted in favor of bringing forward these amendments to the full City Council for review. First reading was held at the April 21, 2026 City Council meeting.

The BAP program already allows for administrative approvals of individual BAPs less than \$50,000. This allows the City Manager to approve BAPs that meet the requirements and goals of the program, and are under the designated threshold. Any BAPs above the administrative approval go to the City Council for discussion and approval.

Development Proposal:

N/A

Analysis:

Staff is proposing the following parameters for the amended **Business Assistance Program for Small Businesses**.

Eligibility:

- New and expanding businesses in the City of Louisville.
- The total square footage of the business has to be 3,000 square feet or below, and
- Have no more than 5 locations.

These eligibility parameters will encourage local businesses to enter into our market and fill vacancies, and emphasize a local business presence in Louisville. Should a business have more than five locations, Council approval will be needed.

Proposed Incentive: a 5-year agreement with a tiered rebate. This tiered rebate approach will provide these small retail and restaurant businesses a higher rebate upon opening, when costs tend to be the highest. The effective incentive rate at the end of the 5-year term would be a 50% rebate.

- Year 1- 90%
- Year 2- 70%
- Year 3- 50%
- Year 4- 30%

- Year 5- 10%.

Administrative Approval: This BAP amendment would allow for administrative approval of the agreements by the City Manager. This would support quick timeframes and eliminate the step of taking the incentive to City Council for approval, also limiting the risk to the business.

This proposed BAP amendment would provide administrative incentive approvals for retail and restaurant businesses. This amendment is intended to incentivize small, local businesses that generate sales tax to locate or expand in our commercial corridors. At the end of the 5-year term, the incentive would terminate and the City would retain all sales tax moving forward.

This program amendment will also change the administrative approval threshold for all BAP types to \$100,000 or less. This change is intended to align the BAP program administrative approvals with the City's existing and adopted purchasing policy.

The remainder of the BAP program and approval processes would remain the same.

Council Work Plan:

This amendment supports the Council's Economic Vitality goals.

Fiscal Impact:

The BAP incentives are rebates based on new revenues, and therefore, do not impact the current budget. Incentivizing new businesses to locate and expand within the City will increase overall tax revenues for the City.

Alternatives:

- Approve the Business Assistance Program ordinance as proposed on second reading.
- Approve the Business Assistance Program ordinance on second reading and direct any desired changes.
- Do not approve the Business Assistance Program ordinance amendments.

Recommendation:

Staff recommends the City Council approve of Ordinance No. 1922, Series 2026 on second reading.

Attachments:

1. Ordinance No. 1992, Series 2026
2. BAP Ordinance Amendments Presentation

ORDINANCE NO. _____
SERIES 2026

AN ORDINANCE AMENDING TITLE 3 OF THE LOUISVILLE MUNICIPAL CODE TO ESTABLISH A BUSINESS ASSISTANCE PROGRAM FOR SMALL BUSINESSES AND TO CHANGE APPROVAL THRESHOLDS FOR BAP AGREEMENTS

WHEREAS, small retail businesses and restaurants play a vital role in the economic health and overall character of Louisville by providing employment for residents and others, allowing residents to shop and dine locally, and increasing sales taxes and fees collected by the City; and

WHEREAS, the City previously adopted Chapter 3.24 of the Louisville Municipal Code, which established a Tax and Fee Business Assistance Program ("BAP") that provides assistance to businesses in the form of enhanced sales tax and fee rebates; and

WHEREAS, the City finds that it is appropriate to establish a new BAP specifically targeted at small food, beverage, and retail businesses in order to attract such businesses to the City and to encourage existing small businesses to expand; and

WHEREAS, the City Council finds that the creation of a BAP for small businesses is consistent with the City's powers as a home rule municipal corporation and that the exercise of such powers in the manner provided in this Ordinance is in the furtherance of the public health, safety and welfare; and

WHEREAS, Chapters 3.24 and 3.25 of the Louisville Municipal Code currently allow the City Manager to approve BAP and Enhanced Assistance Program (EAP) incentives totaling less than \$50,000; and

WHEREAS, in order to streamline the application process, the City Council desires to increase the thresholds for City Manager approval to \$100,000.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

Section 1. Title 3 of the Louisville Municipal Code is hereby amended by the addition of a new Chapter 3.27 to read as follows:

CHAPTER 3.27
BUSINESS ASSISTANCE PROGRAM FOR SMALL BUSINESSES

- Sec. 3.27.010. Established.
- Sec. 3.27.020. Findings, intent, and purpose.
- Sec. 3.27.030. Definitions.
- Sec. 3.27.040. Eligibility for participation; application.

- Sec. 3.27.050. Rebates available to small businesses.
- Sec. 3.27.060. Permitted use of funds.
- Sec. 3.27.070. Approval; criteria.
- Sec. 3.27.080. Agreement with City; required contents.

Sec. 3.27.010. Established.

There is established a Business Assistance Program (BAP) for Small Businesses within the City.

Sec. 3.27.020. Findings, intent, and purpose.

The purpose of the BAP for Small Businesses is to create, retain, stabilize, and expand local small businesses within the City in order to stimulate the City economy, provide employment opportunities for City residents and others, and to expand the goods available within the City.

Sec. 3.27.030. Definitions.

As used in this Chapter, the following terms and phrases shall have the following meanings:

Applicant means the owner(s) of a small business located or proposed to be located within the City.

City Manager shall mean the City Manager or the Manager's designee.

Small business means a food, beverage, or retail establishment that: (i) has five (5) or fewer locations in Colorado; and (ii) occupies 3,000 square feet or less.

Sec. 3.27.040. Eligibility for participation; application.

A. Businesses eligible to participate in the BAP for Small Businesses are: (i) small businesses proposing to open in or relocate to the City; and (ii) small businesses already located in the City that are proposing to expand substantially.

B. Application for inclusion in the BAP for Small Businesses must be made on a form provided by the City prior to the proposed opening or expansion.

Sec. 3.27.050. Rebates available to small businesses.

A. Small businesses in the BAP for Small Businesses are eligible to receive the following rebates:

1. A rebate of up to fifty percent (50%) of the building permit fees, sign permit fees, and construction use taxes collected by the City during the construction permitting process.

2. A rebate of City sales tax in amounts not to exceed: (i) ninety percent (90%) in the first year; (ii) seventy percent (70%) in the second year; (iii) fifty percent (50%) in the third year; (iv) thirty percent (30%) in the fourth year; and (v) ten percent (10%) in the fifth year.

B. The rebates provided to small businesses shall exclude revenues derived from: (i) the City's temporary 0.375 percent sales and use tax for open space and parks; (ii) the temporary 0.125 percent sales tax for historic preservation; (iii) the temporary 0.125 percent sales and use tax for open space; (iv) the 0.15 percent sales and use tax for the Louisville Recreation and Senior Center; and (v) any future special sales or use taxes imposed following the effective date of the agreement between the City and the applicant.

Sec. 3.27.060. Permitted use of funds.

A. The uses to which the rebates may be put by an applicant shall be strictly limited to obligations and/or improvements which are public or public-related in nature, and which are specifically identified as eligible for BAP funding as part of the agreement required by Section 3.27.080.

B. By way of example and not limitation, eligible obligations and improvements which are public or public-related in nature include: redevelopment of existing properties; occupancy of an existing vacant space; expansion or creation of jobs in the City; streets, sidewalks, curbs, gutters, street lights, drainage facilities, landscaping, decorative structures, public art, fountains, identification and other signs, traffic safety devices, bicycle paths, off-street parking facilities, benches, restrooms, information booths, public meeting facilities; building facades, architectural enhancements, and appurtenant structures and improvements; the relocation, extension, undergrounding or improvement of existing utility lines; and any other improvements of a similar nature which are specifically approved by the City.

Sec. 3.27.070. Approval; criteria.

A. The City Manager shall be responsible for reviewing and approving applications for incentives totaling less than \$100,000.00. Applications for incentives totaling \$100,000.00 or more shall require the affirmative vote of four members of the City Council.

B. The decision to approve an application shall be based on consideration of the following criteria:

1. The amount of sales taxes which are reasonably to be anticipated to be derived by the City – whether by retention of taxes, creation of new taxes, or a combination thereof – through the expanded or new small business;
2. The public benefits which are provided by the applicant through public or public-related improvements, additional and/or retained jobs and employment opportunities for City residents and others;
3. The quality of the proposed development;
4. Whether the proposal utilizes an existing building or represents redevelopment to an area or building in the City;
5. Whether the proposal complements existing Louisville businesses;
6. The proposal's contribution to the diversity of retail and dining options in the City or to the diversity of jobs or employment opportunities within the City;
7. Whether the proposal enhances the quality of life for residents;
8. The conformance of the applicant's property or project with the comprehensive plan and zoning ordinances of the City; and
9. Whether the agreement required by Section 3.27.080 has been reached.

Sec. 3.27.080. Agreement with City; required contents.

Small businesses receiving rebates pursuant to Section 3.27.050 shall be required to enter into an agreement with the City, which shall include the following terms:

- A. The maximum amount of rebates to be provided and the maximum time during which the agreement shall continue. Any such agreement shall expire and be of no further force and effect upon the occurrence of the earlier to be reached of the maximum time of the agreement (whether or not the maximum amount of rebates has been reached) or the maximum amount of rebates (whether or not the maximum time set forth has expired);

B. The timing of the rebate payments, which shall be made no more than yearly, as the City and applicant shall agree;

C. A statement that the agreement is a personal agreement that does not run with the land;

D. A statement that no interest shall be paid on the amounts subject to rebate under the agreement;

E. A statement that the agreement shall not constitute a multi-year fiscal obligation, debt, or other obligation of the City within the meaning of any constitutional or statutory provision;

F. A provision that, in the event the applicant, and/or its successors, and assigns, ceases business operations in the City within five (5) years of opening or expanding, the applicant, or its permitted successors and assigns, shall pay to the City ten percent (10%) of the incentives provided by the City under the agreement for each full year that the applicant, and/or its successors and assigns, cease operations at the project location;

G. A statement that the agreement may not be assigned in whole or in any part without the express written authorization of the City and that no third party shall be entitled to rely upon or enforce any provision of the agreement;

H. A statement that the agreement shall be subject to annual appropriation of sufficient funds pursuant to section 20, article X of the Colorado Constitution;

I. A statement that the rights of the applicant are, and at all times shall be, subordinate and inferior to the rights, claims, and liens of the holders of any and all existing or future issued sales and use tax revenue bonds, notes, certificates, or debentures, payable from or secured by any City sales or use taxes; and

J. Any other provisions agreed upon by the parties and approved by the City.

Section 2. Section 3.24.090 of the Louisville Municipal Code is hereby amended to read as follows (words added are underlined; words deleted are ~~stricken~~):

Sec. 3.24.090. Criteria for approval.

Approval of an application for inclusion in the BAP for incentives totaling \$100,000.00 ~~\$50,000.00~~ or more shall require the affirmative vote of four members of the City Council. Incentives totaling less than \$100,000.00 ~~\$50,000.00~~ may be approved, and the agreement required by section 3.24.100 may be executed, by

the City Manager. Whether approved by the City Council or the City Manager, the decision to approve a BAP application shall be based upon consideration of the following criteria: *[Remainder of section unchanged]*

Section 3. Section 3.25.070 of the Louisville Municipal Code is hereby amended to read as follows (words added are underlined; words deleted are ~~stricken~~):

Sec. 3.25.070. Criteria for approval.

Approval of an application for EAP incentives totaling \$100,000.00 ~~\$50,000.00~~ or more shall require the affirmative vote of four members of the City Council. Incentives totaling less than \$100,000.00 ~~\$50,000.00~~ may be approved, and the agreement required by section 3.25.080 may be executed, by the City Manager. Whether approved by City Council or the City Manager, the decision to approve an EAP application shall be based upon consideration of the following criteria: *[Remainder of section unchanged]*

Section 4. If any portion of this ordinance is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares it would have passed and approved this ordinance and each part hereof irrespective of the fact that any one part be declared invalid.

Section 5. The repeal or modification of any provision of the Municipal Code of the City of Louisville by this ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purpose of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

Section 6. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

**INTRODUCED, READ, PASSED ON FIRST READING AND ORDERED
PUBLISHED THIS ____ DAY OF _____, 2026.**

**PUBLIC HEARING AND SECOND READING WILL BE THE ____ DAY OF
_____, 2026, AT 6:00 P.M. AT LOUISVILLE CITY HALL, 749 MAIN STREET,
LOUISVILLE, CO 80027.**

Christopher M. Leh, Mayor

ATTEST:

Genny Kline, City Clerk

**PASSED AND ADOPTED ON SECOND AND FINAL READING, THIS ___ DAY
OF ___, 2026.**

Christopher M. Leh, Mayor

ATTEST:

Genny Kline, City Clerk

APPROVED AS TO FORM:

KELLY PC

By: _____
Melinda Culley, Deputy City Attorney

Ordinance No. 1922, Series 2026 — An Ordinance Amending Title 3 of the Louisville Municipal Code to Establish a Business Assistance Program for Small Businesses and to Change Approval Thresholds for BAP Agreements

2nd Reading

Business Assistance Program Background

- The Economic Vitality division, through City Council, provides the new and expanding businesses with various incentives through the Business Assistance Program.
 - Sales Tax Rebate
 - Use Tax Rebate
 - Building Permit Rebate
 - Sign Fee Rebate
 - Vacancy Bonus
 - Enhanced Assistance (adopted 2025)
- Staff works with other City programs as well as local through federal programs to align the incentive policy with other programs and business needs.

Amendments Previous Discussions

- March 6, 2025 - EVC Discussion
- May 8, 2025 - EVC Direction
- December 11, 2025- EVC Recommendation
- April 21, 2026- City Council First Reading

Proposed Amendments

- Small Business Addition for a tiered rebate
- Amend administrative approval limits
- All other program parameters and approvals would remain the same.

Short-Term Rental Framework

- Rental of homes, townhomes, condos, ADUs, mobile homes
- Dates surrounding the Sundance Film Festival- set by City Council Resolution each year
- For a time period of 29-days or less
- Must pay all applicable sales and lodging taxes – must display license number with all advertising
- Leases able to rent the property with written permission from the owner
- Signed safety affidavit at time of application- includes insurance coverage (min. of \$1,000,000) and point of contact (onsite within 60 minutes)
- \$200 application to the City and renewed annually for \$100

Small Business Addition

- Eligibility
 - New and expanding businesses in the City of Louisville
 - Total square footage of the business is 3,000 SF or below
 - Have no more than 5 locations
- Proposed Incentive:
 - Year 1 – 90%
 - Year 2 – 70%
 - Year 3 – 50%
 - Year 4 – 30%
 - Year 5 – 10%

Administrative Approval Amendment

- Administrative approval by the City Manager
- Increase administrative approval from \$50,000 to \$100,000 to align with City Purchasing Policy

Questions

Subject: Community Event Sponsorships
Date: May 5, 2026
Prepared By: Mindy Olkjer, Executive Assistant
Samma Fox, Deputy City Manager
Presented By: Mindy Olkjer, Executive Assistant
Samma Fox, Deputy City Manager

Summary:

In 2025 the Community Events Sponsorship policy was developed as a response to regular requests to Council and Staff from individuals and organizations for both monetary and in-kind support. The first round of applications and awards was considered on November 3, 2025. This agenda item covers two topics:

- A proposed policy revision with lessons learned from the first cycle of applications and awards
- Consideration of 2026 July-December applications and awards

Background / Prior Discussions:

The current Community Event Sponsorship Policy, effective September 1, 2025, established a process for eligible organizations to apply for monetary or in-kind services. Eligible organizations include those that promote cultural, artistic, and athletic enrichment; create opportunities for community connection and strengthen Louisville's traditions and identity.

Support offered includes:

- Monetary (with some use restrictions)
- In-kind, such as waivers of rental fees or City services
- Marketing for all sponsored events such as promotion through one or more City communications channels and inclusion on the City's calendar on the website

In the first round, January - June 2026, nine applications were received and four were awarded, totaling \$3,450 in awards (monetary and in-kind services). To date, two monetary awards of \$1,000 have been issued, one to Rock for the People and the other to Sanitas Sports. In process is the issuance of a \$300 monetary award and in-kind services up to an additional \$550 to Neighbors Connect. The My Nature Lab event was canceled, so awards for in-kind services up to \$600 are rolled over to the pool for the current round.

Prior discussions include:

- Council supported the inclusion of \$10,000 in the 2026 budget for Council-sponsored events during the July 23, 2025 budget retreat.
- This policy was discussed at the July 24, 2025 Economic Vitality Committee (EVC) meeting where the EVC reviewed and discussed the policy, identified follow-up policy discussions, and directed staff to bring the item before Council.
- Council approved Resolution No. 61 – A Resolution Adopting A Community Events Sponsorship Policy on August 19, 2025, effective September 1, 2025 authorizing 50% of requested monetary funding up to \$1,000 per qualifying event, not to exceed a total amount of \$5,000 for any single sponsorship cycle. (Link: [City Council Agenda and Packet 2025 08 19](#), starts on pg. 143)
- On November 3, 2025 Council reviewed applications submitted for events January to June 2026 and gave direction to staff regarding proposed sponsorships, ticketed events, rolling unused cycle one funds to cycle two, authorizing 50% of requested monetary funding up to \$1,000 per qualifying event, and not to exceed a total amount of \$5,000 for any sponsorship cycle. (Link: [City Council Agenda and Packet 2025 11 03](#), starts on pg. 261)

Development Proposal:

N/A

Analysis:

Proposed Policy Revision

Lessons Learned

This policy was adopted in 2025 and as staff and applicants worked through the first cycle of awards, there have been a number of lessons learned. Most notably, the inclusion of multiple different offerings and some lack of clarity in the policy led to significant complexity in implementation creating challenges for staff and confusion for recipients. In order to improve upon the policy and process, and provide clarity for both applicants and staff, the following revisions are recommended:

- **Offer monetary awards only** - The inclusion of in-kind and marketing as potential separate awards has created significant confusion for applicants and has been administratively burdensome to implement. Staff proposes offering monetary sponsorship only. This funding could then be used to pay for fees or services for the event.
- **Include the award cap of 50% of the costs up to \$1,000** - This was discussed by City Council and used in the first round of review, but is not currently in the policy. To better implement this, staff will also add a question to the application for total event cost.
- **Clarify when awards are distributed** - Staff propose clarifying that awards are distributed upon approval of the Special Event Permit. This should encourage timely completion of required permits.

- **Clarify marketing** - Clarify that event promotion is included for those awarded sponsorship. Materials are due from the applicant with the Special Event Permit and promotion does not occur until after the Special Event Permit is approved, using provided materials that meet City specifications.
- **Add information about event changes** - One of the challenges of this first award cycle has been events changing between award by Council and execution. Staff proposes minor changes that do not impact eligibility, but major changes to scope or that make the event otherwise ineligible would impact eligibility. Continued eligibility after changes would be subject to determination by the City Manager.
- **Generalize timeline** - The current policy had specific dates for 2026. Staff proposes generalizing those so they continue to be accurate without requiring regular policy revision.

In addition, staff proposes a change to the application that would ask repeat applicants to report on what prior funds were used and the criteria met.

If Council supports, staff recommends implementing with this round of applications. Staff will post the revised policy on the City website and update the application for the next cycle to reflect this.

2026 July - December Applications and Award Recommendations

The Community Events Sponsorship Program opens up the application process two times annually. Applications for this round opened in March, were due by April 1st and scheduled for Council review in May. Six sponsorship applications for events July to December 2026 are being presented for Council consideration.

Organization	Event	Requested Monetary Contribution	Requested In-Kind Services	Potential Award	Item for Consideration
Sanitas Sports	Louisville Downtown Crits	\$10,000	Waiver of Fees, Police/City Services Support, Traffic Control, Banner/Marketing	\$1,000	Per application the event is free and open to the public, however there is likely a fee for participants.
Louisville Turley Trot	Turkey Trot	\$5,000	Waiver of Fees, Police/City Services, Traffic Control	\$1,000	Applicant explanation of fee: Participants

					buy a reasonably priced entry/donation for entry. This helps us cover our event budget and asks the folks enjoying the event to actually donate to the cause.
Inst. Taoist Education & Acupuncture	30th Anniversary Celebration	\$500	N/A	\$500	Council may wish to consider if an anniversary celebration for an individual organization fits the program criteria.
Endurance Sports Mkt-CO	MonsterDASH Run	\$1,000	N/A	\$1,000	Applicant explanation of fee: Participants buy a reasonably priced entry/donation for entry. This helps us cover our event budget and asks the folks enjoying the event to actually donate to the cause.
The Davis Phinney	Pickleball for Parkinson's	\$1,000	N/A	\$1,000	Applicant explanation of

Foundation					fee: The event is open to the general public, there is a fee to participate in the tournament. Fee covers court costs at Relish Pickleball Food Hall, and lunch.
Homemade Pie Contest - Planning & Operating Committee	Homemade Pie Contest	\$940	N/A	\$940	The City currently does support this event as part of the post-Labor Day Parade Fall Festival and staff supports the additional support request.

While most of the events listed in this cycle require additional consideration, staff recommends awards, based on past precedent and potential economic benefit, for the Criteriums, Turkey Trot, MonsterDASH, and Homemade Pie Contest at \$3,940. Staff recommend Council not tie the Criterium award to location, as staff has engaged with this applicant for consideration of alternate locations.

Staff recommend Council make a recommendation on the Pickleball for Parkinson's event, as it is held at a private location.

Staff does not recommend the 30th anniversary event. While the City would like to celebrate with the business and congratulate them on 30 years (quite an accomplishment), the event feels potentially too closely tied to the recognition and promotion of a single business.

Council Work Plan:

City sponsorship for events can support the Economic Vitality goal by increasing vibrancy and bringing people to different areas of the City. It can also support Equity, Inclusion, and Diversity through additional opportunities for inclusion.

Fiscal Impact:

City Council budgeted \$10,000 for this purpose in 2026. After the January - June round, \$6,774 remained. There are sufficient funds to award all of the staff-recommended events, totaling \$3,940, as well as the Pickleball for Parkinson's event for Council additional consideration, which would be an additional \$1,000.

Alternatives:

Council may accept, decline, or modify staff's proposed policy recommendations. For example, Council may direct staff to adjust the cap for awards.

Council may also choose to award any of the six applications from this cycle, or decline awards, as they see fit.

Recommendation:

Staff recommends approval of the policy changes and the supporting resolution, approval of award for the four staff recommended events and Council direction for the event held at a private location.

Attachments:

- 1. Resolution No. 42, Series 2026
- 2. Community Events Sponsorship Policy REDLINES_APRIL 2026
- 3. 2026 July - December Community Event Sponsorship Applications Summary
- 4. CESP Apps for JUL-DEC 2026
- 5. Community Event Sponsorship Presentation

RESOLUTION NO. _____
SERIES 2026

**A RESOLUTION ADOPTING A REVISED COMMUNITY EVENT SPONSORSHIP
POLICY**

WHEREAS, by Resolution No. 61, Series 2025, adopted on August 19, 2025, the City Council adopted a Community Event Sponsorship Policy; and

WHEREAS, certain revisions to such Policy have been proposed by City staff to simplify administration and award of sponsorships; and

WHEREAS, the City Council desires to adopt a revised Community Event Sponsorship Policy, a copy of which accompanies this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

Section 1. The City Council hereby adopts the revised Community Event Sponsorship Policy, a copy of which accompanies this resolution.

PASSED AND ADOPTED this 5th day of May, 2026.

Christopher M. Leh, Mayor

ATTEST:

Genny Kline, City Clerk

Community Event Sponsorship Policy

Adopted via Resolution 61-2025, Effective September 1, 2025

Proposed Revision – April 2026

Overview

The City of Louisville appreciates the value that local events provide our community by:

- supporting cultural, artistic, and athletic enrichment
- creating opportunities for connection
- bolstering Louisville’s unique traditions and identity

The City provides limited monetary and in-kind sponsorships to eligible organizations hosting events that are consistent with the above.

What We Offer

- **Monetary Support:** Financial contributions to approved community events (capped at 50% of the cost up to \$1,000), subject to availability of funds and payable upon approval of the Special Event Permit. Please note in the application what the funds will be specifically used for. The City will not authorize the use of funds for anything related to, including the purchase of liquor, marijuana, or psychedelics.
- ~~**In-Kind Sponsorships:** Non-cash contribution such as waivers of facility rental fees or City services (for instance road closures).~~
- **Marketing:** Events that are approved for sponsorship ~~may~~ will be promoted through one or more of the City’s communication channels and will be listed on the City calendar on the City’s website after approval of the Special Event Permit. Applicants shall provide all marketing materials in an acceptable format for the City’s use with the special event permit.
- ~~**Sponsorship Step-by-Step Checklist:** An easy guide that lays out all the things needed to ensure a successful event.~~

Eligibility Criteria

We consider events that:

- Provide direct benefits to Louisville residents
- Are open to the general public
 - Ticketed events seeking City sponsorship must demonstrate a significant positive impact on the community and provide opportunities for broad public access.
- Positively promote the City’s recognition and image
- Are organized by non-profit organizations, neighborhood groups, or school organizations
- Have obtained all required permits and provide evidence that sufficient liability coverage is provided
- [Are Located](#) in whole or in significant part in the City of Louisville
- Contribute to the economic vitality of the City

Eligible events may span more than one day in duration.

Ineligible events include, but are not limited to:

- Events serving religious or political purposes

Requirements for Approved Events

City sponsorship must be acknowledged in all event marketing by inclusion of official City Logo (provided by City), mention of City of Louisville as a sponsor (if video or interview), and/or listing the City of Louisville as a sponsor.

Events that Evolve

As the City considers events for the whole year only twice annually, it is common for events to evolve. If the event is still consistent with the originally approved events and changes still meet eligibility criteria, the previous award will still stand. Examples of this may include a different date or other slight modifications to the event. If the event has materially changeds, or no longer meets eligibility criteria, it will no longer be eligible for the award. Examples of this may include changing event location to being mostly outside of the City, changing the event to be no longer free and open to the public, or significantly changing the scope or purpose of the event. Determination of continued eligibility for award will be at the discretion of the City Manager.

City awarded sponsorships are transferable only upon City review and approval.

Application Process

1. **Apply:** Fill out the online form, providing key details about your organization, event, and sponsorship type needed. Applications must be submitted at least sixty (60) days prior to the event and by the due dates noted in “Important Dates” for consideration. We recommend that event organizers submit their events as early as possible.
2. **Review & Recommendations:** The City will review your application and provide recommendations to City Council
3. **City Council Consideration:** Requests will be reviewed by City Council
4. **Notification:** Applicants will be informed of their application status within ten (10) days of Council consideration.

There are no limits as to the number of sponsorship applications that can be submitted in a year, provided that no more than one application is submitted per event per round.

Important Dates

- Applications will be considered by the City Council twice per year.
- ~~For events scheduled for 2026, deadlines are as follows~~Tentative schedule:
 - January – June ~~2026~~
 - ~~Applications due: October 1, 2025~~
 - Council consideration: ~~November 3, 2025~~First meeting in November
 - July – December ~~2026~~
 - Applications due: April 1, ~~2026~~
 - Council consideration: ~~May 5, 2026~~First Meeting in May



Contact Information

For assistance with applications or further details, please contact the City Manager's Office at:

Phone: 303-335-4877

Email: Sponsorships@LouisvilleCO.gov

Community Event Sponsorship - 2026 July - December Application Summary

Organization Event Location Date & Time	Event Description	Meets Eligibility Criteria?	Type of Sponsorship Requested	Staff Rec.
<p>Sanitas Sports Louisville Downtown Crits 641 Main Street, Louisville Aug 21 @ 12:00 PM</p>	<p>To bring back the Louisville downtown crit and add a second just outside of downtown to the existing Gold Rush Crit Week Colorado's largest week of races. https://www.sanitassports.us/ https://sanitassports.us/collections/gold-rush-omnium https://usacycling.org/ https://usamasterscup.com/ We want to promote and showcase City of Louisville as one of the, if not the top cyclist city location to live! We have the best training, the ideal altitude, super friendly residents, great schools, and safe neighborhoods. We host the TNT Tuesday night thunder series in it's 8th year with Louisville Cyclery and Greg. The request is for the second half summer series and then final week in August two Louisville crits in gold rush week.</p>	<p>Yes*</p>	<p>Monetary: \$10,000 In-Kind: - Waiver of fees - Police Support or City Services (such as road closure) - Traffic Control Other: Banner across street, marketing and advertising</p>	<p>Consider up to a \$1,000 monetary contribution NOTES: - Awarded up to \$1,000 for Tuesday Thunder in Jan-Jul cycle. *- Per the application, this event is free and open to the public, however, staff feels it is likely there is an entry fee for participation.</p>
<p>Louisville Turkey Trot Turkey Trot Front & Pine, Louisville Nov 26 @ 9:00 AM</p>	<p>In 2013 David Benjes and Todd Stevenson, two residents of Louisville wanted to do something to assist the flood victims in Boulder after the floods. This event was born and remains committed to helping our community. In a fun and unassuming way, the Louisville Turkey Trot has become one of the largest charity running events in the state and has donated over \$350,000. With the City's help, we'll take this event to the next level and help more folks in these interesting times than anyone in our community.</p>	<p>Additional Consideration Required - Entry Fee</p>	<p>Monetary: \$5,000 In-Kind: PD/CS/Traffic Control Waiver of fees</p>	<p>Consider up to a \$1,000 monetary contribution NOTES: - Awarded \$2,500 in monetary contribution last year and ~\$2,500 in fee waivers and in-kind services (before this process was set up). - Applicant explanation of fee: Participants buy a reasonably priced entry/donation for entry. This helps us cover our event budget and asks the folds enjoying the event to actually donate to the cause.</p>
<p>Inst. Taoist Edu. & Acupuncture Inc 30th Anniversary Celebration 317 W SBR, Suite 5, Louisville Aug 2 @ 3:00 PM</p>	<p>We are celebrating the 30th anniversary of our Five Element Acupuncture School. We have been located in Louisville for 26 years. We will have various celebrations for our acupuncture community during the weekend of August 1st ending with a community picnic lunch and are hoping to rent the Louisville Community Park shelter area and inviting the Louisville Community for free NADA (ear) acupuncture. NADA acupuncture helps in improving energy, sleep, reduce stress, and anxiety along with other wellness benefits.</p>	<p>Additional Consideration Required - Alignment with Program Requirements</p>	<p>Monetary: \$500</p>	<p>Consider up to a \$500 monetary contribution (50% of identified cost) NOTES: - Council may wish to consider if an anniversary celebration for an individual organization fits the program criteria.</p>
<p>Endurance Sports Mkt-CO Race Events MonsterDASH Run Louisville Community Park Oct 25 @ 8:00 AM</p>	<p>The 15th annual event in Louisville, with a Half Marathon, 10K, 5K, and Kids MILE. Starting and finishing at Community Park, we have 15 blow ups, scary music, costume contests, pie eating contests and a raffle. All runners receive a Buff, Medalion, and free snacks and food at the finish. We provide a large expo with 12+ local Louisville businesses including Cycle Bar, Runners Roost, Community Food Share, etc...</p>	<p>Additional Consideration Required - Entry Fee</p>	<p>Monetary: \$1,000</p>	<p>Consider up to a \$1,000 monetary contribution NOTES: - Applicant explanation of fee: Participants buy a reasonably priced entry/donation for entry. This helps us cover our event budget and asks the folds enjoying the event to actually donate to the cause.</p>

Community Event Sponsorship - 2026 July - December Application Summary

Organization Event Location Date & Time	Event Description	Meets Eligibility Criteria?	Type of Sponsorship Requested	Staff Rec.
The Davis Phinney Foundation Pickleball for Parkinson's 550 McCaslin Blvd, Louisville Oct 24 @ 9:00 AM	Pickleball for Parkinson's is a fun, inclusive event that brings communities together for friendly pickleball play while raising funds and awareness for people living with Parkinson's. Players of all skill levels participate in a social, active, environment that highlights the benefits of exercise and connection. Proceeds support programs and resources that help people with Parkinson's live well today.	Additional Consideration Required - Entry Fee	Monetary: \$1,000	Consider up to a \$1,000 monetary contribution NOTES: - Applicant explanation of fee: The event is open to the general public, there is a fee to participate in the tournament. Fee covers court costs at Relish Pickleball Food Hall, and lunch.
Homemade Pie Contest- Planning & Operating Committee Homemade Pie Contest Memory Square Park, Louisville Sep 7 @ 9:00 AM	The Louisville Homemade Pie Contest has been held annually on Labor Day as part of Louisville's Fall Festival since 2000, with the exception of the COVID years. It reconvened in 2024. The contest asks local bakers to contribute their best pie to be judged based on appearance, crust taste and consistency, and filling taste and consistency. A quarter of the pie is used for judging and the rest is sold to support the contest. The contest is co-sponsored by Three Leaf Concepts Huckleberry Restaurant. They provide tents, pie stands, knives, winners' ribbons, volunteers, and other items that help the contest run smoothly. They also provide a certificate for dinner-for-four for the grand prize and certificates for tea-for-two for the first-place winners in each of the three categories (apple, fruit and nut, and cream). Without their help, we could not put on the contest. The city provides tables, chairs, washing station, plates, forks, napkins, paper towels, and a PA system to announce the winners. I provide table cloths, trash bins, fans, power cords, and miscellaneous other items. Other items to run the contest are purchased. The contest needs about 40 volunteers which includes 15 judges and 25 people to run the event.	Yes	Monetary: \$940	Consider up to a \$940 monetary contribution NOTES: - The City currently does support this event as part of the post Labor Day Parade Fall Festival and staff supports the additional support request.

C. E. S. Application:

Sanitas Sports

Louisville Downtown Crits

641 Main Street, Louisville

August 21, 2026

Community Event Sponsorship Application

Thank you for your interest in community event sponsorship! For events taking place from July–December 2026, community event sponsorship applications are due **April 1, 2026**, and the City Council will consider them on **May 5, 2026**. *Note: The City will advertise and promote all events that are awarded City sponsorship. For more information, visit [Community Event Sponsorship policy](#). For questions or support, email Sponsorships@LouisvilleCO.gov.

*** Name of Organization**

Sanitas Sports, USA Cycling, USA Masters Cup

*** Organization Address**

289 SHORT PL
LOUISVILLE CO 80027-1646

*** Primary Contact**

Barry Lee

*** Primary Contact Phone Number**

(720) 244-8228

*** Primary Contact Email Address**

blee@sanitassports.us

*** Organization Purpose/Mission**

To help create a shift and change for public health and create an initiative with the team of wellness and health I leaders and to use public events to promote the partners and engage more of the public. To create a movement about movement

*** Type of Organization**

Other: LLC

*** Non-Profit ID/501 (c) #**

450499566

*** Event Name**

Louisville Downtown Crits

*** Brief Description of Event**

To bring back the Louisville downtown crit and add a second just outside downtown to the existing Gold Rush Crit Week Colorado's largest week of races. <https://www.sanitassports.us/> <https://www.sanitassports.us/collections/gold-rush-omnium> <https://usacycling.org/> <https://usamasterscup.com/> We want to promote and showcase city of Louisville as one of the, if not the top cyclist city location to live ! We have the best training the ideal altitude super friendly residents great schools and safe neighborhoods. We host the TNT Tuesday night thunder series and it's 8th year with louisville Cyclery and Greg the request is for the second half summer series and then final week in August two louisville crits in gold rush week.

*** Type of Event**

Non-Profit
Neighborhood Group
School Organization
Other: Racing events of Colorado

*** Event Location**

Downtown see map
641 main street Louisville Colorado

*** Event Date and Time**

08/21/2026 12:00 PM

*** Expected Number of Participants**

300

Please provide a map and/or site plan. For example:

- If the event is in a park, street, Steinbaugh Pavilion, etc., please provide a site plan showing placement of tents, kiosks, tables, portable restrooms, and/or other elements.
- If the event is a race, please provide a map showing the course route, including all streets and/or trails, even those outside the City limits.
- Maps and site plans should not exceed 8½ x 11.

*** Event Map and/or Site Plan**

If this event would not proceed without a sponsorship, please explain:

We want to move two existibg race venues to louisville

* Does the organization currently receive funds from the City?

Yes

If Yes, explain.

TNT Tuesday night thunder summer series free for kids free for women

* Is the event free and open to the public?

Yes

If the event is NOT free and open to the public, please explain. *Note: Ticketed events seeking City sponsorship must demonstrate significant positive impact to the community and provide opportunities for broad public impact.

SKIPPED

Please explain how the event meets one or more of the sponsorship eligibility criteria:

1-Provides direct benefits to Louisville residents to include boosting the local economic vitality, demonstrates significant positive impact on Louisville-including providing an opportunity to help build community, foster a sense of pride within the community.

2-Engages our community, and/or demonstrates significant positive impact on Louisville-including providing an opportunity to help build community, foster a sense of pride within the community, and engage our community.

3-Contributes positively to the recognition and image of Louisville.

*** How the event meets the sponsorship eligibility requirements:**

The city is promoted showcased and in the event name in the USA masters cup site in the USA cycling site and all our social media outlets including 2-3 per week 30k views in the last month Amateur and professional teams and masters families attend both events from a local regional and national draw The USA masters cup racers travel for the series stay in town and have exactly the ideal disposable income to spend in town and move here with families. This is open to public it's inspiring to watch and motivational for all levels and ages We would love to partner with the city the council and chamber to host pro teams am teams and masters in host resident which is ideal for engaging public and they meet racers. It promotes the local parters the local businesses and the city name itself to hundreds of thousands of views over a year.

* Type of Sponsorship Requested (mark all that apply):

In-Kind

Monetary

*** For Monetary sponsorship, specify amount requested (number only, no punctuation):**

10,000

*** For Monetary sponsorship, what the funds will be used for:**

More media marketing advertising posters online web development video production professionals level sound and stage with video

For In-Kind sponsorship, mark all that apply:

Waiver of Fees

Police Support or City Services (such as road closure)

Traffic Control

Other: Banner across street promoting it month out Marketing advertising chamber and residents

I hereby attest the foregoing is true and correct, that all required permits and other approvals will be obtained prior to the event, and that any permit conditions or requirements will be met.

*** Print Name of Applicant:**

Barry Lee

*** Signature of Applicant**

Barry Lee

*** Date**

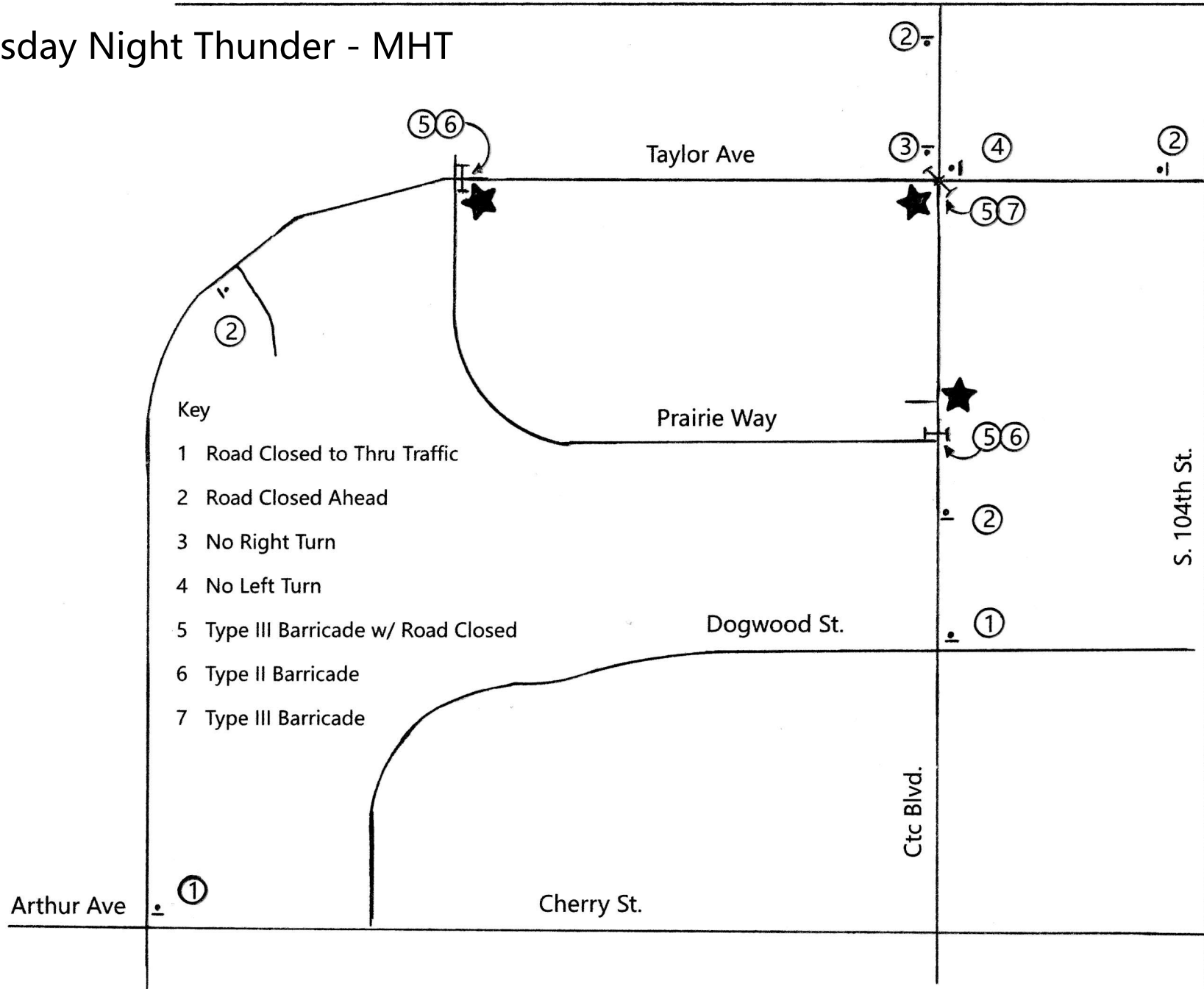
03/11/2026

Thursday Race Traffic Control

Empire Rd

42

Tuesday Night Thunder - MHT

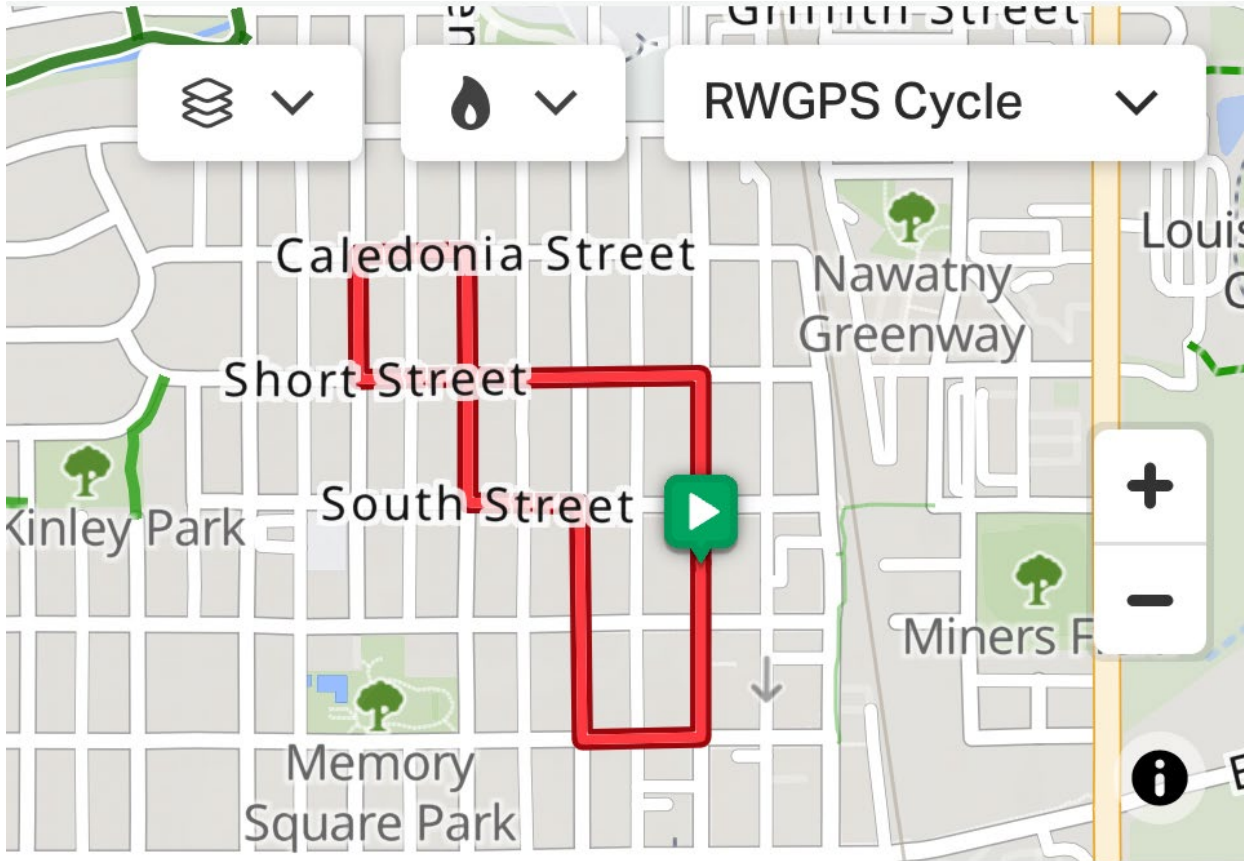


Traffic Control Design
 Len Marques
 lenmarques@yahoo.com
 303-641-2895
 TCS/ ATTSA Certification
 Exp. 11/17/29 Cert.
 #5420

August Saturday CRIT Week Route MAP

From: [Barry Lee](#)
To: [Mindy Olkier](#)
Subject: August Saturday gold rush crit week route map
Date: Tuesday, April 7, 2026 8:15:37 AM

[EXTERNAL EMAIL] From outside of City of Louisville DO NOT CLICK links or attachments unless you validate the sender and know the content is safe.



Barry Lee
[SanitasSports.us](#)
[peaktopeakendurance.com](#)
[BiciLux.bike](#)
Pace Bend Weekend
Ned Gravel



REGISTER NOW



GOLD RUSH OMNIUM

AUG 19-23

5 races for Masters 40+ and Masters 50+/60+ in Littleton, CO.

REGISTER NOW

C. E. S. Application:

Louisville Turkey Trot

Turkey Trot

Front & Pine

November 26, 2026

Community Event Sponsorship Application

Thank you for your interest in community event sponsorship! For events taking place from July–December 2026, community event sponsorship applications are due **April 1, 2026**, and the City Council will consider them on **May 5, 2026**. *Note: The City will advertise and promote all events that are awarded City sponsorship. For more information, visit [Community Event Sponsorship policy](#). For questions or support, email Sponsorships@LouisvilleCO.gov.

*** Name of Organization**

Louisville Turkey Trot

*** Organization Address**

519 Adams Avenue
Louisville CO 80027

*** Primary Contact**

David Benjes

*** Primary Contact Phone Number**

(602) 312-4499

*** Primary Contact Email Address**

david@louisvilleturkeytrot.org

*** Organization Purpose/Mission**

Charity fun run that raises awareness and money for Community Food Share. Our goal is to help facilitate the largest donation in the City to help the friends and neighbors experiencing food insecurity.

*** Type of Organization**

Other: Public Benefit Corporation

*** Non-Profit ID/501 (c) #**

1987145435

*** Event Name**

Louisville Turkey Trot

*** Brief Description of Event**

In 2013 David Benjes and Todd Stevenson, two residents of Louisville wanted to do something to assist the flood victims in Boulder after the floods. This event was born and remains committed to helping our community. In a fun and unassuming way, the Louisville Turkey Trot has become one of the largest charity running events in the state and has donated over \$350,000. With the City's help, we'll take this event to the next level and help more folks in these interesting times than anyone in our community.

*** Type of Event**

Other: Public Benefit Corporation

*** Event Location**

Front & Pine
Louisville Colorado Louisville

*** Event Date and Time**

11/26/2026 9:00 AM

*** Expected Number of Participants**

5,000

Please provide a map and/or site plan. For example:

- If the event is in a park, street, Steinbaugh Pavilion, etc., please provide a site plan showing placement of tents, kiosks, tables, portable restrooms, and/or other elements.
- If the event is a race, please provide a map showing the course route, including all streets and/or trails, even those outside the City limits.
- Maps and site plans should not exceed 8½ x 11.

*** Event Map and/or Site Plan**

2026 TT RCB.pdf

If this event would not proceed without a sponsorship, please explain:

SKIPPED

* Does the organization currently receive funds from the City?
Yes

If Yes, explain.

last year we were granted this sponsorship for \$2500 in direct donation to Community Food Share and \$2500 in City covered services/fees

* Is the event free and open to the public?
No

If the event is NOT free and open to the public, please explain. *Note: Ticketed events seeking City sponsorship must demonstrate significant positive impact to the community and provide opportunities for broad public impact.

Participants buy a reasonably priced entry/donation for entry. This helps us cover our event budget and asks the folks enjoying the event to actually donate to the cause.

Please explain how the event meets one or more of the sponsorship eligibility criteria:

- 1-Provides direct benefits to Louisville residents to include boosting the local economic vitality, demonstrates significant positive impact on Louisville-including providing an opportunity to help build community, foster a sense of pride within the community.
- 2-Engages our community, and/or demonstrates significant positive impact on Louisville-including providing an opportunity to help build community, foster a sense of pride within the community, and engage our community.
- 3-Contributes positively to the recognition and image of Louisville.

*** How the event meets the sponsorship eligibility requirements:**

In 2025, this event provided \$92,018 in direct donation to Community Food Share to help our friends and neighbors in Boulder and Broomfield Counties experiencing food insecurity. This was the second largest donation CFS received.

* Type of Sponsorship Requested (mark all that apply):
In-Kind
Monetary

*** For Monetary sponsorship, specify amount requested (number only, no punctuation):**
5,000

*** For Monetary sponsorship, what the funds will be used for:**
The monetary ask is a direct donation to Community Food Share

For In-Kind sponsorship, mark all that apply:
Police Support or City Services (such as road closure)
Traffic Control
Waiver of Fees

I hereby attest the foregoing is true and correct, that all required permits and other approvals will be obtained prior to the event, and that any permit conditions or requirements will be met.

*** Print Name of Applicant:**
David Benjes

*** Signature of Applicant**
David Benjes

*** Date**
03/16/2026

LOUISVILLE TURKEY TROT 5K



Thanksgiving Day

November 26th, 2026

Start Time: 9:00am

Access to into or out of the route before or after the event start:
 Road Closures begin: 8:45AM
 The intersection of Pine and Front will be impacted the shortest from 9:00AM - 9:30AM
 The intersection of Lincoln and Spruce will be impacted from 9:10AM - 10:15AM
 Route impact will be secured by PD and will reopen at 10:40AM



C. E. S. Application:

**Institute of Taoist Education
and Acupuncture, Inc.**

30th Anniversary Celebration

317 W SBR, Suite 5 Louisville

August 30, 2026

Community Event Sponsorship Application

Thank you for your interest in community event sponsorship! For events taking place from July–December 2026, community event sponsorship applications are due **April 1, 2026**, and the City Council will consider them on **May 5, 2026**. *Note: The City will advertise and promote all events that are awarded City sponsorship. For more information, visit [Community Event Sponsorship policy](#). For questions or support, email Sponsorships@LouisvilleCO.gov.

*** Name of Organization**

Institute of Taoist Education and Acupuncture Inc

*** Organization Address**

317 W South Boulder Rd Suite 5
Louisville CO 80027

*** Primary Contact**

Kathy Knaus

*** Primary Contact Phone Number**

(720) 890-8922

*** Primary Contact Email Address**

financial@itea.edu

*** Organization Purpose/Mission**

The Mission of the Institute of Taoist Education and Acupuncture is to provide a deep and comprehensive education in the theory and practice of Classical Five-Element Acupuncture, based on the teachings of J.R. Worsley. Our educational program develops the professional skills and inner capacities of our students to be effective healers and inspiring teachers and engenders in them a deep understanding and respect for the integrity of the human body, mind and spirit as it exists within nature. Vision: The Institute of Taoist Education and Acupuncture will be locally and internationally recognized as the premier college for providing transformative learning and contributing to the health and well-being of current and future generations.

*** Type of Organization**

Non-Profit
School Organizaion

*** Non-Profit ID/501 (c) #**

841337452

*** Event Name**

ITEA 30th Anniversary Celebration

*** Brief Description of Event**

We are celebrating the 30th anniversary of our Five Element Acupuncture School. We have been located in Louisville for 26 years. We will have various celebrations for our acupuncture community during the weekend of August 1st ending with a community picnic lunch and are hoping to rent the Louisville community Park shelter area and inviting the Louisville Community for free NADA (ear) acupuncture. NADA acupuncture helps in improving energy, sleep, reduce stress and anxiety along with other wellness benefits.

*** Type of Event**

Non-Profit
School Organization

*** Event Location**

317 W South Boulder Rd Suite 5
Louisville Colorado 80027

*** Event Date and Time**

08/30/2026 3:00 PM

*** Expected Number of Participants**

75

Please provide a map and/or site plan. For example:

- If the event is in a park, street, Steinbaugh Pavilion, etc., please provide a site plan showing placement of tents, kiosks, tables, portable restrooms, and/or other elements.
- If the event is a race, please provide a map showing the course route, including all streets and/or trails, even those outside the City limits.
- Maps and site plans should not exceed 8½ x 11.

* Event Map and/or Site Plan
Louisville Community Park.pdf

If this event would not proceed without a sponsorship, please explain:

We would not be able to open the Picnic to the Louisville community without sponsorship as it would be cost prohibited for us to provide food, drinks and free acupuncture to the Louisville Community.

* Does the organization currently receive funds from the City?
No

If Yes, explain.

SKIPPED

* Is the event free and open to the public?
Yes

If the event is NOT free and open to the public, please explain. *Note: Ticketed events seeking City sponsorship must demonstrate significant positive impact to the community and provide opportunities for broad public impact.

SKIPPED

Please explain how the event meets one or more of the sponsorship eligibility criteria:

- 1-Provides direct benefits to Louisville residents to include boosting the local economic vitality, demonstrates significant positive impact on Louisville-including providing an opportunity to help build community, foster a sense of pride within the community.
- 2-Engages our community, and/or demonstrates significant positive impact on Louisville-including providing an opportunity to help build community, foster a sense of pride within the community, and engage our community.
- 3-Contributes positively to the recognition and image of Louisville.

*** How the event meets the sponsorship eligibility requirements:**

We would be providing free wellness to benefit all participating Louisville residents and foster an opportunity for the community to come together in a fun park environment offering free food, drinks and acupuncture.

* Type of Sponsorship Requested (mark all that apply):
Monetary

* **For Monetary sponsorship, specify amount requested (number only, no punctuation):**
500

* **For Monetary sponsorship, what the funds will be used for:**
to provide acupuncture supplies, food and drink for the Park Picnic

For In-Kind sponsorship, mark all that apply:

I hereby attest the foregoing is true and correct, that all required permits and other approvals will be obtained prior to the event, and that any permit conditions or requirements will be met.

*** Print Name of Applicant:**

Kathy Knaus

*** Signature of Applicant**

Kathy Knaus

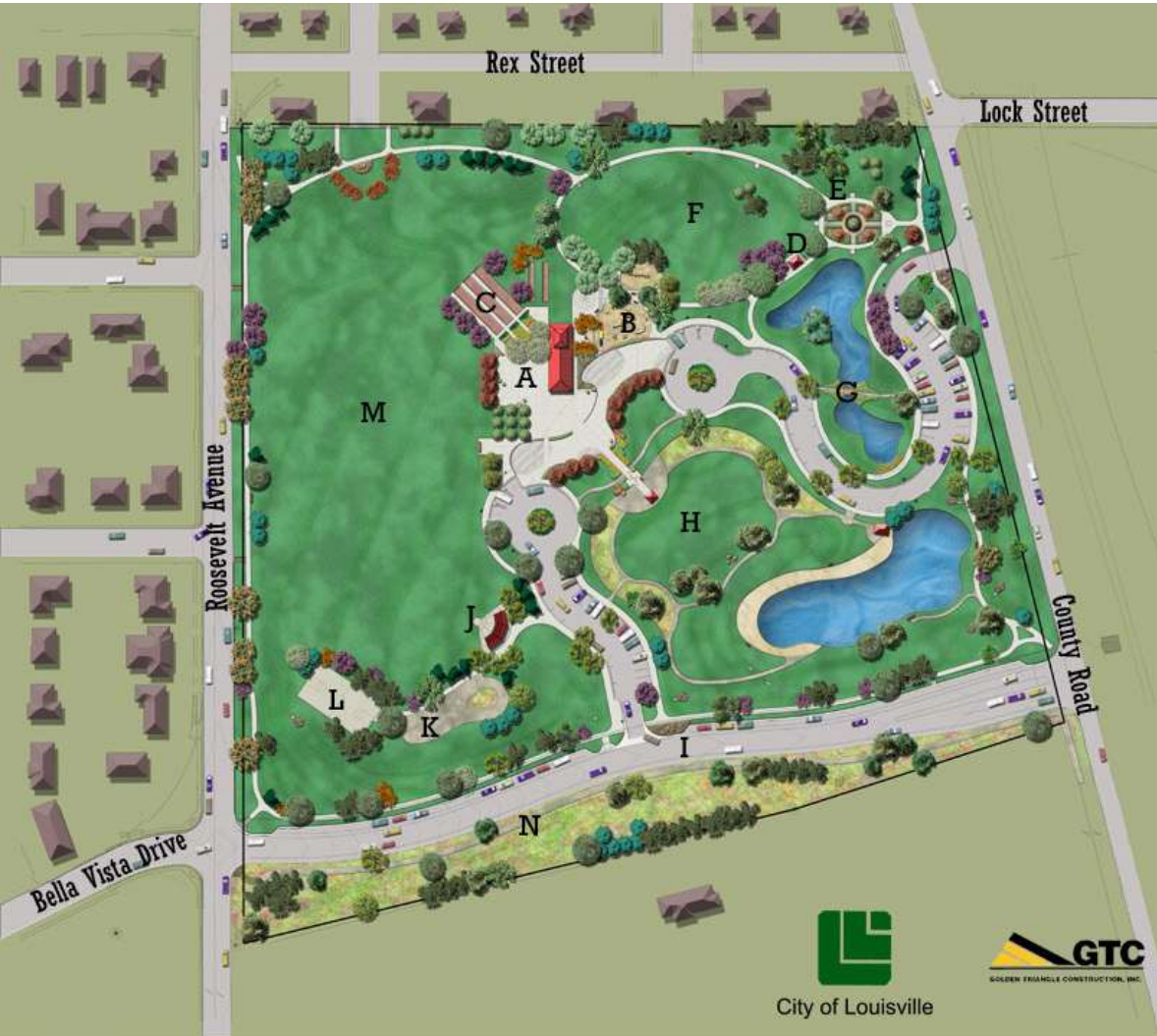
*** Date**

03/19/2026

Louisville Community Park

955 Bella Vista Drive
Opening Summer 2006

- A Pavilion, Restroom, Plaza Area
- B Playground, Water Feature
- C Bocce Courts & Horseshoe Pits
- D Small Shelter
- E Garden
- F Art Walk, Picnic Area
- G Pedestrian Bridge
- H Dog Park with Beach & Small Shelter
- I New Bella Vista Road Extension
- J Outdoor Stage
- K Dirt Bike Hill
- L Basketball Court
- M Multi-Use Area
- N Coal Creek Trail



City of Louisville



GOLDEN TRIANGLE CONSTRUCTION, INC.



Community and
Landscape Architects



SiteWorks

Services, Inc.

C. E. S. Application:

Endurance Sports

Marketing Race Events

MonsterDASH Run

955 Bella Vista / Community Park

October 25, 2026

Community Event Sponsorship Application

Thank you for your interest in community event sponsorship! For events taking place from July–December 2026, community event sponsorship applications are due **April 1, 2026**, and the City Council will consider them on **May 5, 2026**. *Note: The City will advertise and promote all events that are awarded City sponsorship. For more information, visit [Community Event Sponsorship policy](#). For questions or support, email Sponsorships@LouisvilleCO.gov.

*** Name of Organization**

Endurance Sports Marketing- CO Race Events

*** Organization Address**

1431 Allen Ave, Erie CO 80516
Erie CO 80516

*** Primary Contact**

Craig Mintzloff

*** Primary Contact Phone Number**

(303) 931-5306

*** Primary Contact Email Address**

craig@endurancesportsmarketing.com

*** Organization Purpose/Mission**

To provide Unique, Family Friendly and Fun running events to promote health and wellness for all abilities. www.MonsterdashRun.com

*** Type of Organization**

Other: Race Management Firm

*** Non-Profit ID/501 (c) #**

For Profit

*** Event Name**

MonsterDASH Run - Louisville

*** Brief Description of Event**

The 15th annual event in Louisville, with a Half Marathon, 10k, 5k and Kids MILE. Starting and finishing at community park, we have 15 blowups, scary music, costume contests, pie eating contests and a raffle. All runners receive a Buff, Medallion, and free snacks and food at the finish. We provide a large expo with 12+ local Louisville businesses including Cycle Bar, Runners Roost, Community Food Share etc...

*** Type of Event**

Other: Run Event

*** Event Location**

Louisville Community Park- 955 Bella Vista Drive
Louisville Colorado 80027

*** Event Date and Time**

10/25/2026 8:00 AM

*** Expected Number of Participants**

500

Please provide a map and/or site plan. For example:

- If the event is in a park, street, Steinbaugh Pavilion, etc., please provide a site plan showing placement of tents, kiosks, tables, portable restrooms, and/or other elements.
- If the event is a race, please provide a map showing the course route, including all streets and/or trails, even those outside the City limits.
- Maps and site plans should not exceed 8½ x 11.

*** Event Map and/or Site Plan**

Monster2026.Louis.EXPO.jpg
Monster2026.Louis.10k.jpg

If this event would not proceed without a sponsorship, please explain:

Event will always proceed....15 years and "running"

* Does the organization currently receive funds from the City?
No

If Yes, explain.

SKIPPED

* Is the event free and open to the public?
No

If the event is NOT free and open to the public, please explain. *Note: Ticketed events seeking City sponsorship must demonstrate significant positive impact to the community and provide opportunities for broad public impact.

\$12 for kids/\$35+ for adults. We provide a FAMILY FUN event with a fun expo with many local vendors, fun activities and GREAT Value to participate. Promoting health, wellness and City Activities.

Please explain how the event meets one or more of the sponsorship eligibility criteria:

- 1-Provides direct benefits to Louisville residents to include boosting the local economic vitality, demonstrates significant positive impact on Louisville-including providing an opportunity to help build community, foster a sense of pride within the community.
- 2-Engages our community, and/or demonstrates significant positive impact on Louisville-including providing an opportunity to help build community, foster a sense of pride within the community, and engage our community.
- 3-Contributes positively to the recognition and image of Louisville.

*** How the event meets the sponsorship eligibility requirements:**

2 of our Charities are BASED in Louisville - Community Food Share and Davis Phinney Foundation. 7 of 9 of our races are ALL IN LOUISVILLE now....because we love working with the City and Promoting the small town feel and great paths for exercise. 20% of our runners are within 5 miles of race....but bring 80% from Boulder and Denver regions to promote Louisville as a great place to visit.

* Type of Sponsorship Requested (mark all that apply):
Monetary

* **For Monetary sponsorship, specify amount requested (number only, no punctuation):**
1,000

* **For Monetary sponsorship, what the funds will be used for:**
Use for the PERMIT FEE, PARK FEE, and additional advertising to grow the race to larger numbers.

For In-Kind sponsorship, mark all that apply:

I hereby attest the foregoing is true and correct, that all required permits and other approvals will be obtained prior to the event, and that any permit conditions or requirements will be met.

* **Print Name of Applicant:**
Craig Mintzlaff

* **Signature of Applicant**
Craig Mintzlaff

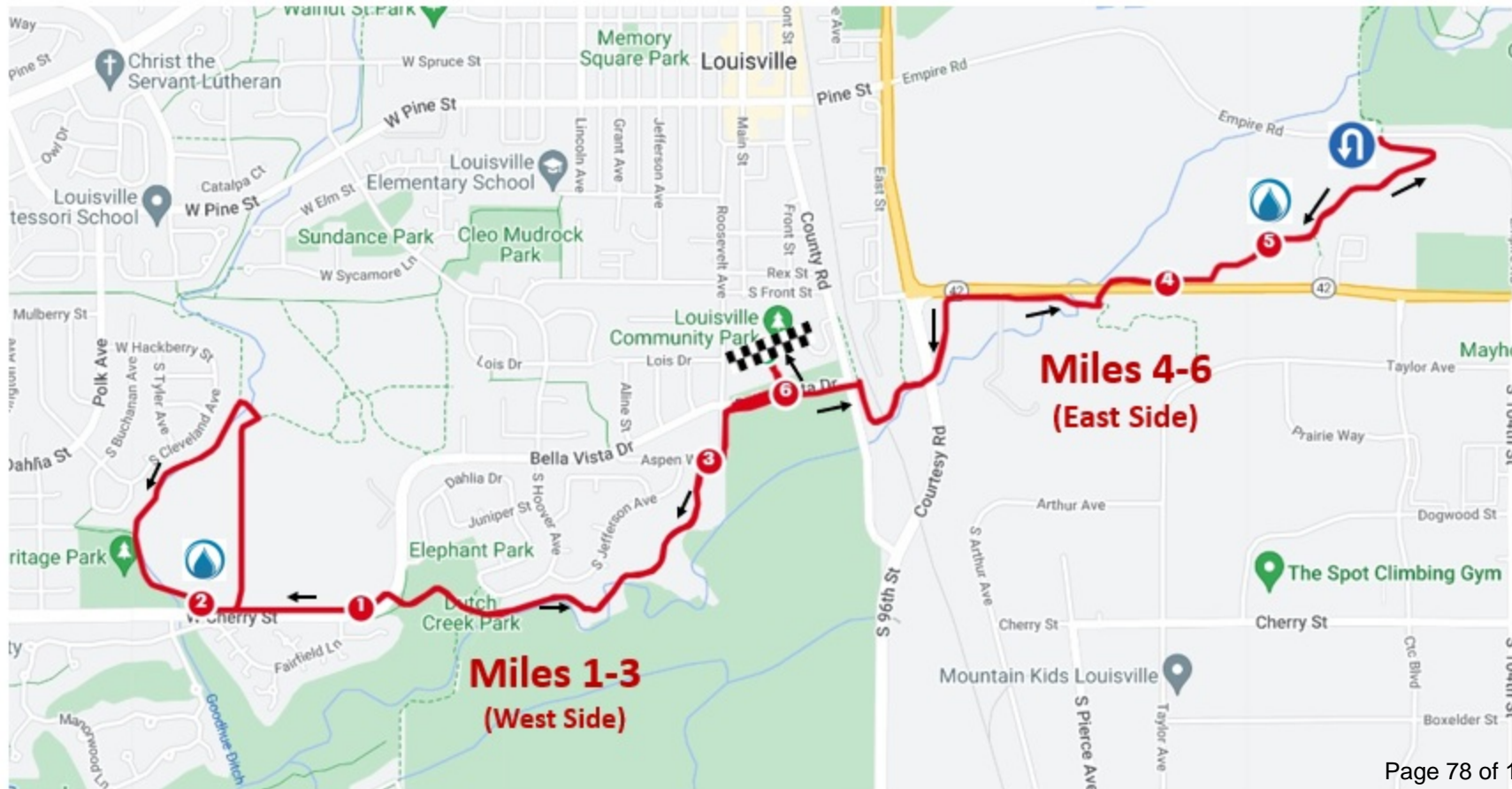
* **Date**
03/27/2026



MONSTERDASH RUN- Louisville

10k Run Loop

Sunday Oct. 25, 2026. 8:00pm-12:00pm



C. E. S. Application:

Davis Phinney Foundation

Pickleball for Parkinson's

550 McCaslin Blvd, Louisville

October 24, 2026

Community Event Sponsorship Application

Thank you for your interest in community event sponsorship! For events taking place from July–December 2026, community event sponsorship applications are due **April 1, 2026**, and the City Council will consider them on **May 5, 2026**. *Note: The City will advertise and promote all events that are awarded City sponsorship. For more information, visit [Community Event Sponsorship policy](#). For questions or support, email Sponsorships@LouisvilleCO.gov.

*** Name of Organization**

The Davis Phinney Foundation

*** Organization Address**

357 McCaslin Blvd
Louisville CO 80027

*** Primary Contact**

Chelsea Factor

*** Primary Contact Phone Number**

(720) 257-0739

*** Primary Contact Email Address**

cfactor@dpf.org

*** Organization Purpose/Mission**

Our mission is to provide education, programs, and community to people living with Parkinson's so they can live well with their diagnosis, today!

*** Type of Organization**

Non-Profit

*** Non-Profit ID/501 (c) #**

20-0813566

*** Event Name**

Pickleball for Parkinson's

*** Brief Description of Event**

Pickleball for Parkinson's is a fun, inclusive event that brings communities together for friendly pickleball play while raising funds and awareness for people living with Parkinson's. Players of all skill levels participate in a social, active environment that highlights the benefits of exercise and connection. Proceeds support programs and resources that help people with Parkinson's live well today.

*** Type of Event**

Non-Profit

*** Event Location**

550 McCaslin Blvd Unit B
Louisville CO 80027

*** Event Date and Time**

10/24/2026 9:00 AM

*** Expected Number of Participants**

150

Please provide a map and/or site plan. For example:

- If the event is in a park, street, Steinbaugh Pavilion, etc., please provide a site plan showing placement of tents, kiosks, tables, portable restrooms, and/or other elements.
- If the event is a race, please provide a map showing the course route, including all streets and/or trails, even those outside the City limits.
- Maps and site plans should not exceed 8½ x 11.

*** Event Map and/or Site Plan**

Relish-Courts.pdf

If this event would not proceed without a sponsorship, please explain:

Community events are a critical part of our programming. It brings people together who have been impacted by Parkinson's for a fun day of movement and connection.

Sponsorships helps us to cover operational costs of hosting events, so that money raised goes directly into the educational resources that we are able to publish for our community.

* Does the organization currently receive funds from the City?
No

If Yes, explain.
SKIPPED

* Is the event free and open to the public?
No

If the event is NOT free and open to the public, please explain. *Note: Ticketed events seeking City sponsorship must demonstrate significant positive impact to the community and provide opportunities for broad public impact.

The event is open to the general public, there is a fee to participate in the tournament. Fee covers court costs at Relish Pickleball Food Hall, and lunch.

Please explain how the event meets one or more of the sponsorship eligibility criteria:

- 1-Provides direct benefits to Louisville residents to include boosting the local economic vitality, demonstrates significant positive impact on Louisville-including providing an opportunity to help build community, foster a sense of pride within the community.
- 2-Engages our community, and/or demonstrates significant positive impact on Louisville-including providing an opportunity to help build community, foster a sense of pride within the community, and engage our community.
- 3-Contributes positively to the recognition and image of Louisville.

*** How the event meets the sponsorship eligibility requirements:**

Our even is brining people from various parts of Denver Metro to a local Louisville business to highlight its offerings. Pickleball for Parkinson's engages the Louisville community by bringing people together around a growing health need that impacts more than 1.1 million Americans living with Parkinson's, with nearly 90,000 new diagnoses each year. The event fosters connection, pride, and awareness while promoting exercise, which research shows can improve mobility, balance, mood, and may even slow symptom progression, making community-based events like this both meaningful and impactful for those living with Parkinson's and their families. We aim to show everyone, that you CAN live well with Parkinson's.

* Type of Sponsorship Requested (mark all that apply):
Monetary

*** For Monetary sponsorship, specify amount requested (number only, no punctuation):**
1,000

*** For Monetary sponsorship, what the funds will be used for:**
Relish unfortunately is not sponsoring any of the rental costs, so sponsorship will support facility rentals and court fees.

For In-Kind sponsorship, mark all that apply:

I hereby attest the foregoing is true and correct, that all required permits and other approvals will be obtained prior to the event, and that any permit conditions or requirements will be met.

*** Print Name of Applicant:**
Chelsea

*** Signature of Applicant**
C Factor

*** Date**
03/30/2026



South

Relish Pickleball Courts

19 indoor courts
2 outdoor courts

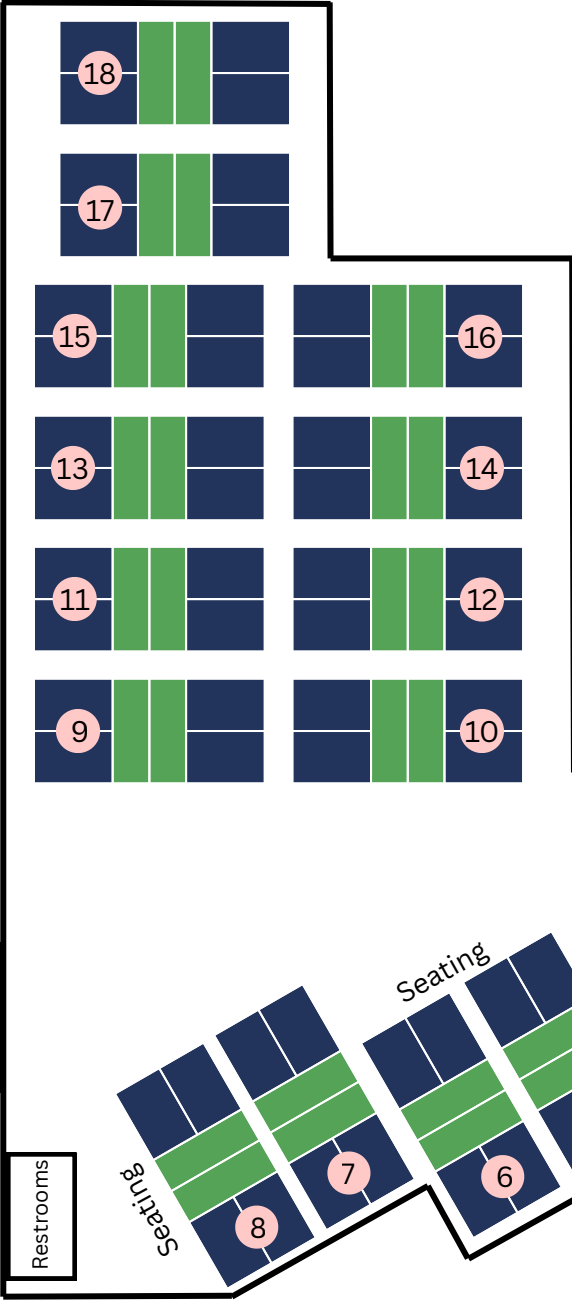
Hours of Operation

Monday, Wednesday - Saturday 8am - 9pm
Tuesday 7am - 9pm
Sunday 8am - 8pm

East

West

Arches



FOOD HALL

North

Restrooms
Pickleball
Check-in &
Pro Shop



Welcome
Desk

Front Door
to Relish

C. E. S. Application:

HomeMade Pie Contest

Mission Square/Memory

Park, Louisville

September 7, 2026

Community Event Sponsorship Application

Thank you for your interest in community event sponsorship! For events taking place from July–December 2026, community event sponsorship applications are due **April 1, 2026**, and the City Council will consider them on **May 5, 2026**. *Note: The City will advertise and promote all events that are awarded City sponsorship. For more information, visit [Community Event Sponsorship policy](#). For questions or support, email Sponsorships@LouisvilleCO.gov.

*** Name of Organization**

Homemade Pie Contest planning and operating Committee

*** Organization Address**

1393 Caledonia Circle
Louisville Colorado 80027

*** Primary Contact**

John Augustine

*** Primary Contact Phone Number**

(720) 470-1004

*** Primary Contact Email Address**

johnaugustine1004@gmail.com

*** Organization Purpose/Mission**

To plan and operate the Louisville Homemade Pie Contest on Labor Day as the final event of Louisville's annual Fall Festival

*** Type of Organization**

Other: Volunteer event

*** Non-Profit ID/501 (c) #**

N/A

*** Event Name**

Homemade Pie Contest

*** Brief Description of Event**

The Louisville Homemade Pie Contest has been held annually on Labor Day as part of Louisville's Fall Festival since 2000, with the exception of the COVID years. It reconvened in 2024. The contest asks local bakers to contribute their best pie to be judged based on appearance, crust taste and consistency, and filling taste and consistency. A quarter of the pie is used for judging and the rest is sold to support the contest. The contest is co-sponsored by Three Leaf Concepts Huckleberry Restaurant. They provide tents, pie stands, knives, winners' ribbons, volunteers, and other items that help the contest run smoothly. They also provide a certificate for dinner-for-four for the grand prize and certificates for tea-for-two for the first-place winners in each of the three categories (apple, fruit and nut, and cream). Without their help, we could not put on the contest. The city provides tables, chairs, washing station, plates, forks, napkins, paper towels, and a PA system to announce the winners. I provide table cloths, trash bins, fans, power cords, and miscellaneous other items. Other items to run the contest are purchased. The contest needs about 40 volunteers which includes 15 judges and 25 people to run the event.

*** Type of Event**

Other: City sponsored event

*** Event Location**

Memory Square Park
Louisville CO 80027

*** Event Date and Time**

09/07/2026 9:00 AM

*** Expected Number of Participants**

100

Please provide a map and/or site plan. For example:

- If the event is in a park, street, Steinbaugh Pavilion, etc., please provide a site plan showing placement of tents, kiosks, tables, portable restrooms, and/or other elements.
- If the event is a race, please provide a map showing the course route, including all streets and/or trails, even those outside the City limits.
- Maps and site plans should not exceed 8½ x 11.

*** Event Map and/or Site Plan**

Pie Contest layout.pdf

If this event would not proceed without a sponsorship, please explain:

The Homemade Pie Contest could not proceed without sponsorship by the City of Louisville and the Huckleberry. It relies on the city to provide tables, chairs, plates, forks, etc. and reimbursement for items purchased for the contest, which includes aprons for the judges, the cost of printing the aprons, water for the volunteers, ice to cool the cream pies, a roll of plastic tablecloth, paper, and various kinds of stickers for running the contest. The city also provides plates, napkins, forks, and other miscellaneous items. The organizers purchase the aprons, printing services, clamshells (for selling individual pieces of pie to the public), signs, table cloths, etc., for which they expect to be reimbursed. The Huckleberry asks to be reimbursed only for the ribbons given to the 10 winners. They donate the other prizes and the use of their tents and hardware (knives and pie stands). Proceeds from selling goes to cover costs. The difference between those proceeds and our costs are requested from the city. Funds collected from pie sales are used to reimburse personal purchases made for the contest. Any proceeds left over are retained and used for the next year's contest expenses, and subtracted from the amount requested from the city the following year.

* Does the organization currently receive funds from the City?

Yes

If Yes, explain.

Up to now, the Homemade Pie Contest has not received funds prior to putting on the event. We have always been reimbursed for expenses not covered by pie sales.

* Is the event free and open to the public?

Yes

If the event is NOT free and open to the public, please explain. *Note: Ticketed events seeking City sponsorship must demonstrate significant positive impact to the community and provide opportunities for broad public impact.

SKIPPED

Please explain how the event meets one or more of the sponsorship eligibility criteria:

1-Provides direct benefits to Louisville residents to include boosting the local economic vitality, demonstrates significant positive impact on Louisville-including providing an opportunity to help build community, foster a sense of pride within the community.

2-Engages our community, and/or demonstrates significant positive impact on Louisville-including providing an opportunity to help build community, foster a sense of pride within the community, and engage our community.

3-Contributes positively to the recognition and image of Louisville.

*** How the event meets the sponsorship eligibility requirements:**

The Homemade Pie Contest has been a favorite event for city residents for over 20 years. I know this because of positive feedback I have received and complaints over suspension of the event during COVID and the few years afterward. From these reactions I believe this contest does provide direct benefits to Louisville City residents. We work directly with city representatives and local businesses to promote the event. It is open to the public and always takes place at Louisville's Memory Square Park. It brings contestants, their families, and pie enthusiasts from the local area into town and thus contributes to the economic vitality of the City. Evidence of this is the large line of people that forms to purchase pie as the judging begins.

* Type of Sponsorship Requested (mark all that apply):

Monetary

*** For Monetary sponsorship, specify amount requested (number only, no punctuation):**

940

*** For Monetary sponsorship, what the funds will be used for:**

2026 Pie Contest budget Box of Clamshells \$80.00 24, aprons \$130.00, Apron transfers \$310.00, Water \$25.00, Sticky labels and dots \$30.00, Ice \$20.00, soap dispenser for washing station \$10.00, Bib apron for one seller \$10.00, U-shaped stakes for securing extension cords to the ground \$10.00, Plastic checkered tablecloth \$55.00, Ribbons (3-year supply) \$260.00.

For In-Kind sponsorship, mark all that apply:

I hereby attest the foregoing is true and correct, that all required permits and other approvals will be obtained prior to the event, and that any permit conditions or requirements will be met.

*** Print Name of Applicant:**

John Augustine

*** Signature of Applicant**

John Augustine

*** Date**

03/31/2026



Discussion / Direction
Community Events Sponsorship
Program

-

2026 Applications for Events
July – December 2026

May 5, 2026

Presented By:

Mindy Olkjer, Executive Assistant
Samma Fox, Deputy City Manager

Purpose and Expectations

- To review and provide direction on proposed Community Event Sponsorship Policy Changes
- To review and provide direction on Community Event Sponsorship (C.E.S.) applications and award recommendations

Background/Prior Discussions

The Program establishes a process for eligible organizations to apply for sponsorship for qualifying events effective September 1, 2025.

Eligible events:

- Promote cultural, artistic, and athletic enrichment
- Create opportunities for community connection
- Strengthen Louisville's traditions and identity

Previous discussions:

- Council supported the inclusion of \$10k in the 2026 budget at the July 23, 2025 budget retreat.
- Economic Vitality Committee (EVC) discussed policy and directed staff to bring the item before Council.
- Council approved Resolution No. 61 - A Resolution Adopting A Community Events Sponsorship Policy on August 19, 2025 effective September 1, 2025.
- On November 3, 2025 Council reviewed applications submitted for events January to June 2026 and directed staff to rollover unused funds to next cycle, authorize 50% of requested monetary funding up to \$1k per qualifying event, and not to exceed a total amount of \$5,000 for any cycle.

Policy Revision Recommendations

Why change the Policy?

- New process = learning
- Currently unclear and complex
- Creates confusion for applicants
- Burdensome for staff

Policy Revisions

- Offer Monetary Awards Only
- Include Award Cap in Policy (50% of cost up to \$1,000)
- Clarify When Distributed (when Special Event Permit Approved)
- Clarify Marketing (w/ Special Event Approval, copy they send)
- Generalize Timeline (remove specific 2026 dates)
- **ADD – Event Changes Provision**
 - Minor Changes – Still Supported
 - Major Changes – Sponsorship nullified
 - At City Manager discretion

2026 July – December Applications

Criteria

To be eligible for sponsorship, the event must:

- Provide direct benefits to Louisville residents
- Agree to promote the City's sponsorship of the event
- Be open to the general public*
- Have the majority of the event located in Louisville
- Contribute to the economic vitality of the City
- Applicants may be non-profit organizations, neighborhood groups, or school organizations.
- Events must have proper permitting documentation and liability insurance coverage.
- Events serving religious or political purposes are not eligible.

**The policy addresses ticketed events.*

Review

- A cross-departmental team reviewed and provided feedback on the 6 applications received
- 4 of 6 – Met criteria and staff recommends award
- 1 of 6 – Requires additional review and Council consideration
- 1 of 6 – Is not recommended by staff

Staff Award Recommendations

Organization	Event	Requested Monetary Contribution	Requested In-Kind Services	Potential Award	Item for Consideration
Sanitas Sports	Louisville Downtown Crits	\$10,000	Yes	\$1,000	Likely an Entry Fee
Louisville Turley Trot	Turkey Trot	\$5,000	Yes	\$1,000	Entry Fee
Inst. Taoist Education & Acupuncture	30th Anniversary Celebration	\$500	N/A	\$500	Not Recommended
Endurance Sports Mkt-CO	MonsterDASH Run	\$1,000	N/A	\$1,000	Entry Fee
The Davis Phinney Foundation	Pickleball for Parkinson's	\$1,000	N/A	\$1,000	Entry Fee Held at a private location.
Homemade Pie Contest - Planning & Operating Committee	Homemade Pie Contest	\$940	N/A	\$940	Already receives City Support

Questions?

Subject: Ordinance No. 1923, Series 2026 — An Ordinance Vacating an Access Easement Located Within Lot 1, Block 3, Redtail Ridge Filing No. 1 - 1st Reading, Set Public Hearing
 1st Reading includes the Staff Presentation and questions from Council. There is no opportunity for public comment. The Public Hearing (2nd Reading) will be set on this item for a later date. The Public Hearing will allow 2 rounds of public comment.

Date: May 5, 2026

Prepared By: Emily Cline-Gibson, Planner II

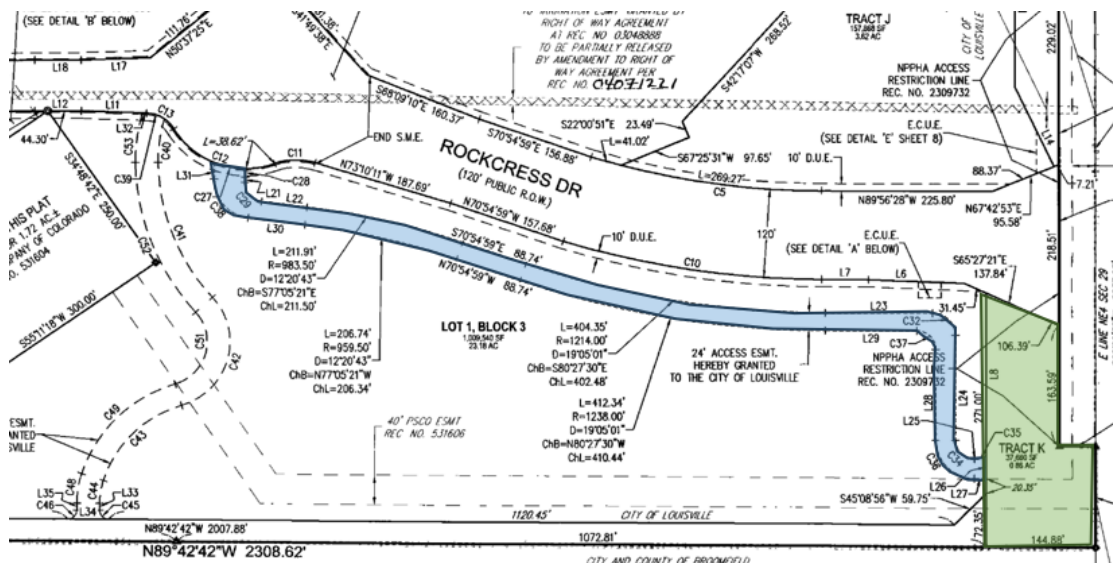
Presented By: Emily Cline-Gibson, Planner II

Summary:

The applicant requests to vacate a portion of an existing access easement and dedicate a new one to maintain City access to the Redtail Ridge wastewater lift station. The new easement provides a shorter, more direct route from Rockcross Drive.

Background / Prior Discussions:

City Council approved the Redtail Ridge Filing No. 1 Subdivision on August 20, 2024 (linked [here](#)), which established lots, rights-of-way, and easements for development. As part of the subdivision, a 24-foot-wide access easement was established from Rockcross Drive to Tract K to provide City operation and maintenance staff access to the wastewater lift station property.

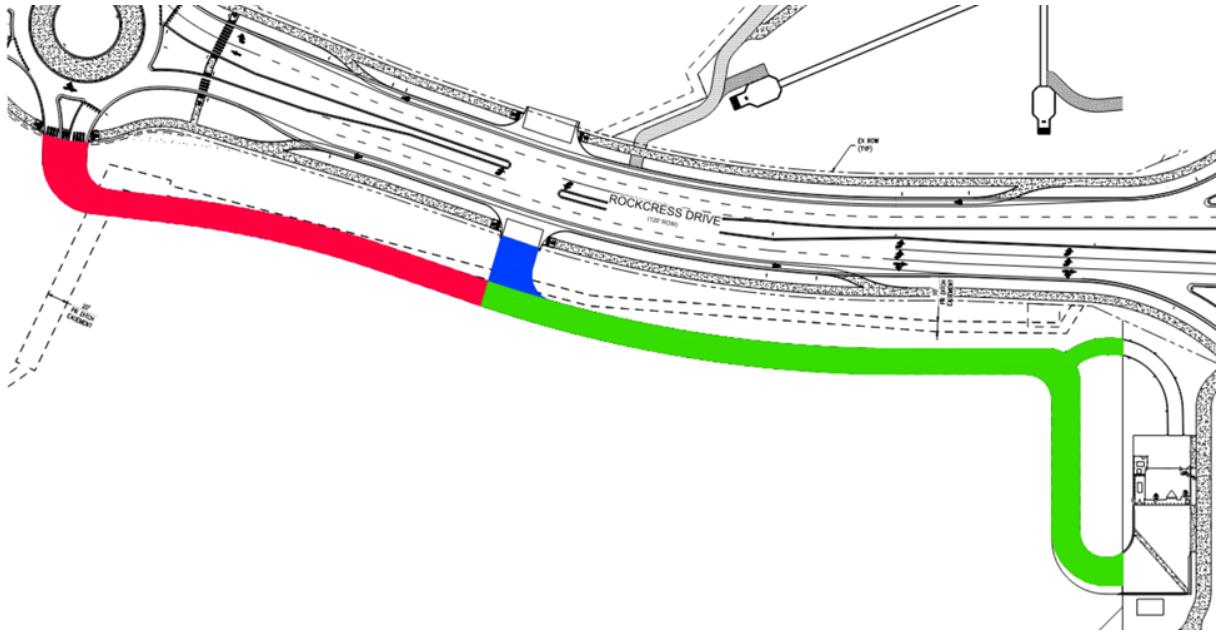


Existing access easement from the Redtail Ridge Filing No. 1 Subdivision (blue) to the Lift Station property (green).

The Redtail Ridge Lift Station Planned Unit Development (PUD) was approved by City Council in 2025. The PUD established the site layout for the lift station, including alignment of the parking area with the access easement south of the building. As part of the PUD approval, a 15-foot-wide access easement was dedicated on Lot 1, Block 3, to allow bypass pump access to utilities not reachable from the parking area. This easement is not included in the scope of this application and will not be affected by the vacation request.

Development Proposal:

The proposal vacates approximately 400 feet of the existing access easement near Rockcross Drive. All other easements will remain unchanged. A new City access easement will be established between Sorrel Avenue and Northwest Parkway to maintain access to Tract K. The new easement aligns with the roadway intersection and will remain in place as the site develops.



The portion of existing easement to be vacated is red, the new easement dedication is blue and the existing easements to remain are green.

Analysis:

This request reflects coordination with City staff as development within Redtail Ridge progresses. The new access point provides a shorter, more direct route from Rockcross Drive and eliminates the need for a more distant access point. The new easement maintains full access to Tract K and will be incorporated into future development, consistent with the approved PUD.

Council Work Plan:

This item supports the 2026 City Council Work Plan's Core Services initiatives.

Fiscal Impact:

Not applicable. There is no fiscal / budget impact for this item.

Alternatives:

City Council may deny the request; however, doing so would maintain the existing easement configuration and may limit efficient access to the site.

Recommendation:

Staff recommends approval of Ordinance No. 1923, Series 2026 on first reading, with the condition that the new access easement be executed concurrent with the vacation, and setting the public hearing for May 19th, 2026.

Attachments:

1. Ordinance No. 1923, Series 2026
2. Application Materials
3. Staff Presentation

**ORDINANCE NO. 1923
SERIES 2026**

**AN ORDINANCE VACATING AN ACCESS EASEMENT LOCATED WITHIN LOT 1,
BLOCK 3, REDTAIL RIDGE FILING NO. 1**

WHEREAS, by the Redtail Ridge Filing No. 1 Subdivision, approved by City Council Resolution No. 38, Series 2024, an access easement was granted to the City of Louisville within Lot 1, Block 3 of the Subdivision (the “Platted Access Easement”); and

WHEREAS, an application has been received requesting the City Council to vacate the Platted Access Easement shown as Exhibit A and establish a new access easement on the same lot, in the location shown in Exhibit B; and

WHEREAS, the City Council desires to approve the application and vacate the City’s interests in the Access Easement, conditioned upon the property owner’s execution of the new access easement.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

Section 1. The City hereby vacates the Platted Access Easement across Lot 1, Block 3 of the Redtail Ridge Filing No. 1 Subdivision, shown in Exhibit A attached hereto and incorporated herein by this reference.

Section 2. Vacation of the Platted Access Easement shall become effective upon the record owner of Lot 1, Block 3, Redtail Ridge Filing No. 1 granting a new access easement by separate instrument in the location shown in Exhibit B attached hereto and incorporated herein by this reference.

Section 3. All other ordinances or portions thereof inconsistent or in conflict with this ordinance or any portion hereof are repealed to the extent of such inconsistency or conflict.

Section 4. The Mayor and City Manager, or either of them, is authorized to execute such additional documents as may be necessary to evidence the vacation of the easement herein vacated, including but not limited to execution of quit claim deeds.

INTRODUCED, READ, PASSED ON FIRST READING, AND ORDERED PUBLISHED THIS 5TH DAY OF MAY 2026.

Christopher M. Leh, Mayor

ATTEST:

Genny Kline, City Clerk

PUBLIC HEARING AND SECOND READING WILL BE THE ____ DAY OF _____, 2026, AT 6:00 P.M. AT LOUISVILLE CITY HALL, 749 MAIN STREET, LOUISVILLE, CO 80027.

PASSED AND ADOPTED ON SECOND AND FINAL READING, THIS 19TH DAY OF MAY 2026.

Christopher M. Leh, Mayor

ATTEST:

Genny Kline, City Clerk

APPROVED AS TO FORM:

Kelly PC

Kathleen M, Kelly, City Attorney

Exhibit A

DESCRIPTION

A PARCEL OF LAND BEING A PORTION OF THAT ACCESS EASEMENT GRANTED BY REDTAIL RIDGE FILING NO. 1 RECORDED AT RECEPTION NO. 04071256 LOCATED IN LOT 1, BLOCK 3 THEREOF, SITUATED IN THE NORTHEAST QUARTER OF SECTION 29, TOWNSHIP 1 SOUTH, RANGE 69 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CITY OF LOUISVILLE, COUNTY OF BOULDER, STATE OF COLORADO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

- COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 29;
 THENCE SOUTH 61°28'59" EAST, A DISTANCE OF 1,698.62 FEET TO THE NORTHWEST CORNER OF SAID EASEMENT, A POINT OF NON-TANGENT CURVATURE, AND THE **POINT OF BEGINNING**;
 THENCE ALONG THE PERIMETER OF SAID EASEMENT THE FOLLOWING EIGHT (8) COURSES:
1. ALONG THE ARC OF SAID CURVE TO THE LEFT AN ARC LENGTH OF 42.71 FEET, SAID CURVE HAVING A RADIUS OF 111.50 FEET A CENTRAL ANGLE OF 21°56'42" AND A CHORD WHICH BEARS SOUTH 79°26'13" EAST A CHORD DISTANCE OF 42.45 FEET TO A POINT OF NON-TANGENT CURVATURE;
 2. ALONG THE ARC OF SAID CURVE TO THE LEFT AN ARC LENGTH OF 11.55 FEET, SAID CURVE HAVING A RADIUS OF 65.00 FEET, A CENTRAL ANGLE OF 10°10'50", AND A CHORD WHICH BEARS SOUTH 07°36'32" WEST A CHORD DISTANCE OF 11.53 FEET;
 3. SOUTH 02°31'07" WEST, A DISTANCE OF 7.24 FEET TO A POINT OF CURVATURE;
 4. ALONG THE ARC OF SAID CURVE TO THE LEFT AN ARC LENGTH OF 37.43 FEET, SAID CURVE HAVING A RADIUS OF 25.00 FEET, A CENTRAL ANGLE OF 85°46'50", AND A CHORD WHICH BEARS SOUTH 40°22'18" EAST A CHORD DISTANCE OF 34.03 FEET;
 5. SOUTH 83°15'43" EAST, A DISTANCE OF 60.35 FEET TO A POINT OF CURVATURE;
 6. ALONG THE ARC OF SAID CURVE TO THE RIGHT AN ARC LENGTH OF 211.91 FEET, SAID CURVE HAVING A RADIUS OF 983.50 FEET, A CENTRAL ANGLE OF 12°20'43", AND A CHORD WHICH BEARS SOUTH 77°05'21" EAST A CHORD DISTANCE OF 211.50 FEET;
 7. SOUTH 70°54'59" EAST, A DISTANCE OF 88.74 FEET TO A POINT OF CURVATURE;
 8. ALONG THE ARC OF SAID CURVE TO THE LEFT AN ARC LENGTH OF 9.92 FEET, SAID CURVE HAVING A RADIUS OF 1,214.00 FEET, A CENTRAL ANGLE OF 00°28'05", AND A CHORD WHICH BEARS SOUTH 71°09'02" EAST A CHORD DISTANCE OF 9.92 FEET;
- THENCE SOUTH 16°28'47" WEST, A DISTANCE OF 24.02 FEET TO THE SOUTH LINE OF SAID EASEMENT AND A POINT OF NON-TANGENT CURVATURE;
 THENCE ALONG THE PERIMETER OF SAID EASEMENT THE FOLLOWING SIX (6) COURSES:
1. ALONG THE ARC OF SAID CURVE TO THE RIGHT AN ARC LENGTH OF 11.01 FEET, SAID CURVE HAVING A RADIUS OF 1,238.00 FEET, A CENTRAL ANGLE OF 00°30'34", AND A CHORD WHICH BEARS NORTH 71°10'16" WEST A CHORD DISTANCE OF 11.01 FEET;
 2. NORTH 70°54'59" WEST, A DISTANCE OF 88.74 FEET TO A POINT OF CURVATURE;
 3. ALONG THE ARC OF SAID CURVE TO THE LEFT AN ARC LENGTH OF 206.74 FEET, SAID CURVE HAVING A RADIUS OF 959.50 FEET, A CENTRAL ANGLE OF 12°20'43", AND A CHORD WHICH BEARS NORTH 77°05'21" WEST A CHORD DISTANCE OF 206.34 FEET;
 4. NORTH 83°15'43" WEST, A DISTANCE OF 75.33 FEET TO A POINT OF CURVATURE;
 5. ALONG THE ARC OF SAID CURVE TO THE RIGHT AN ARC LENGTH OF 75.87 FEET, SAID CURVE HAVING A RADIUS OF 51.00 FEET, A CENTRAL ANGLE OF 85°14'12", AND A CHORD WHICH BEARS NORTH 40°38'37" WEST A CHORD DISTANCE OF 69.07 FEET;
 6. NORTH 01°58'29" EAST, A DISTANCE OF 22.05 FEET TO THE **POINT OF BEGINNING**.

SAID PARCEL CONTAINS 11,736 SQUARE FEET OR 0.27 ACRES, MORE OR LESS.

BASIS OF BEARINGS: BEARINGS ARE BASED ON THE WEST LINE OF THE NORTHEAST QUARTER OF SECTION 29, TOWNSHIP 1 SOUTH, RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN AS BEARING SOUTH 00°08'41" EAST PER THE PLAT OF REDTAIL RIDGE FILING NO. 1. SAID LINE MONUMENTED AT THE NORTH QUARTER CORNER OF SAID SECTION BY A #6 REBAR WITH A 3.25" BRASS CAP STAMPED "1998 PLS 16401", AND MONUMENTED AT THE CENTER QUARTER CORNER BY A #6 REBAR WITH A 2.5" ALUMINUM CAP 0.1" ABOVE GROUND STAMPED "DB&CO 2000 PLS 23529".

PREPARED BY: AARON MURPHY
 PLS 38162

ON BEHALF OF: HARRIS KOCHER SMITH
 1290 BROADWAY, SUITE 800
 DENVER, CO 80203
 303.623.6300



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	DESCRIPTION	PROJECT #: 190108
		CHECKED BY: AWM DRAWN BY: TWG SHEET NUMBER <div style="text-align: center; font-size: 24pt; font-weight: bold;">1</div> 1 OF 2

Exhibit B

DESCRIPTION

A PARCEL OF LAND BEING A PORTION OF LOT 1, BLOCK 3, REDTAIL RIDGE FILING NO. 1 RECORDED AT RECEPTION NO. 04071256 OF THE RECORDS OF THE BOULDER COUNTY CLERK AND RECORDER, SITUATED IN THE NORTHEAST QUARTER OF SECTION 29, TOWNSHIP 1 SOUTH, RANGE 69 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CITY OF LOUISVILLE, COUNTY OF BOULDER, STATE OF COLORADO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 29;
 THENCE SOUTH 64°47'47" EAST, A DISTANCE OF 2,129.26 FEET TO A POINT ON THE NORTH LINE OF SAID LOT 1 AND THE **POINT OF BEGINNING**;
 THENCE SOUTH 70°54'59" EAST ALONG SAID NORTH LINE, A DISTANCE OF 28.84 FEET TO A POINT OF NON-TANGENT CURVATURE;
 THENCE CONTINUING ALONG SAID NORTH LINE AND ALONG THE ARC OF SAID CURVE TO THE LEFT AN ARC LENGTH OF 7.19 FEET, SAID CURVE HAVING A RADIUS OF 1,170.00 FEET, A CENTRAL ANGLE OF 00°21'07", AND A CHORD WHICH BEARS SOUTH 73°04'30" EAST A CHORD DISTANCE OF 7.19 FEET;
 THENCE SOUTH 16°28'47" WEST, A DISTANCE OF 19.38 FEET TO A POINT OF CURVATURE;
 THENCE ALONG THE ARC OF SAID CURVE TO THE LEFT AN ARC LENGTH OF 39.59 FEET, SAID CURVE HAVING A RADIUS OF 25.00 FEET, A CENTRAL ANGLE OF 90°43'31", AND A CHORD WHICH BEARS SOUTH 28°52'58" EAST A CHORD DISTANCE OF 35.58 FEET TO THE NORTH LINE OF THAT 24-FOOT ACCESS EASEMENT GRANTED BY SAID REDTAIL RIDGE FILING NO. 1 AND A POINT OF NON-TANGENT CURVATURE;
 THENCE ALONG SAID NORTH LINE AND ALONG THE ARC OF SAID CURVE TO THE RIGHT AN ARC LENGTH OF 61.33 FEET, SAID CURVE HAVING A RADIUS OF 1,214.00 FEET, A CENTRAL ANGLE OF 02°53'40", AND A CHORD WHICH BEARS NORTH 72°49'54" WEST A CHORD DISTANCE OF 61.32 FEET;
 THENCE NORTH 16°28'47" EAST, A DISTANCE OF 45.01 FEET TO THE **POINT OF BEGINNING**.

SAID PARCEL CONTAINS 1,746 SQUARE FEET OR 0.04 ACRES, MORE OR LESS.

BASIS OF BEARINGS: BEARINGS ARE BASED ON THE WEST LINE OF THE NORTHEAST QUARTER OF SECTION 29, TOWNSHIP 1 SOUTH, RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN AS BEARING SOUTH 00°08'41" EAST PER THE PLAT OF REDTAIL RIDGE FILING NO. 1. SAID LINE MONUMENTED AT THE NORTH QUARTER CORNER OF SAID SECTION BY A #6 REBAR WITH A 3.25" BRASS CAP STAMPED "1998 PLS 16401", AND MONUMENTED AT THE CENTER QUARTER CORNER BY A #6 REBAR WITH A 2.5" ALUMINUM CAP 0.1' ABOVE GROUND STAMPED "DB&CO 2000 PLS 23529".

PREPARED BY: AARON MURPHY
 PLS 38162

ON BEHALF OF: HARRIS KOCHER SMITH
 1290 BROADWAY, SUITE 800
 DENVER, CO 80203
 303.623.6300



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	<p align="center">DESCRIPTION</p>	PROJECT #: 190108
		CHECKED BY: AWM DRAWN BY: TWG
		SHEET NUMBER 1 1 OF 2

DESCRIPTION

A PARCEL OF LAND BEING A PORTION OF LOT 1, BLOCK 3, REDTAIL RIDGE FILING NO. 1 RECORDED AT RECEPTION NO. 04071256 OF THE RECORDS OF THE BOULDER COUNTY CLERK AND RECORDER, SITUATED IN THE NORTHEAST QUARTER OF SECTION 29, TOWNSHIP 1 SOUTH, RANGE 69 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CITY OF LOUISVILLE, COUNTY OF BOULDER, STATE OF COLORADO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 29;
THENCE SOUTH 64°47'47" EAST, A DISTANCE OF 2,129.26 FEET TO A POINT ON THE NORTH LINE OF SAID LOT 1 AND THE **POINT OF BEGINNING**;
THENCE SOUTH 70°54'59" EAST ALONG SAID NORTH LINE, A DISTANCE OF 28.84 FEET TO A POINT OF NON-TANGENT CURVATURE;
THENCE CONTINUING ALONG SAID NORTH LINE AND ALONG THE ARC OF SAID CURVE TO THE LEFT AN ARC LENGTH OF 7.19 FEET, SAID CURVE HAVING A RADIUS OF 1,170.00 FEET, A CENTRAL ANGLE OF 00°21'07", AND A CHORD WHICH BEARS SOUTH 73°04'30" EAST A CHORD DISTANCE OF 7.19 FEET;
THENCE SOUTH 16°28'47" WEST, A DISTANCE OF 19.38 FEET TO A POINT OF CURVATURE;
THENCE ALONG THE ARC OF SAID CURVE TO THE LEFT AN ARC LENGTH OF 39.59 FEET, SAID CURVE HAVING A RADIUS OF 25.00 FEET, A CENTRAL ANGLE OF 90°43'31", AND A CHORD WHICH BEARS SOUTH 28°52'58" EAST A CHORD DISTANCE OF 35.58 FEET TO THE NORTH LINE OF THAT 24-FOOT ACCESS EASEMENT GRANTED BY SAID REDTAIL RIDGE FILING NO. 1 AND A POINT OF NON-TANGENT CURVATURE;
THENCE ALONG SAID NORTH LINE AND ALONG THE ARC OF SAID CURVE TO THE RIGHT AN ARC LENGTH OF 61.33 FEET, SAID CURVE HAVING A RADIUS OF 1,214.00 FEET, A CENTRAL ANGLE OF 02°53'40", AND A CHORD WHICH BEARS NORTH 72°49'54" WEST A CHORD DISTANCE OF 61.32 FEET;
THENCE NORTH 16°28'47" EAST, A DISTANCE OF 45.01 FEET TO THE **POINT OF BEGINNING**.

SAID PARCEL CONTAINS 1,746 SQUARE FEET OR 0.04 ACRES, MORE OR LESS.


BASIS OF BEARINGS: BEARINGS ARE BASED ON THE WEST LINE OF THE NORTHEAST QUARTER OF SECTION 29, TOWNSHIP 1 SOUTH, RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN AS BEARING SOUTH 00°08'41" EAST PER THE PLAT OF REDTAIL RIDGE FILING NO. 1. SAID LINE MONUMENTED AT THE NORTH QUARTER CORNER OF SAID SECTION BY A #6 REBAR WITH A 3.25" BRASS CAP STAMPED "1998 PLS 16401", AND MONUMENTED AT THE CENTER QUARTER CORNER BY A #6 REBAR WITH A 2.5" ALUMINUM CAP 0.1' ABOVE GROUND STAMPED "DB&CO 2000 PLS 23529".

PREPARED BY: AARON MURPHY
PLS 38162

ON BEHALF OF: HARRIS KOCHER SMITH
1290 BROADWAY, SUITE 800
DENVER, CO 80203
303.623.6300



Plotted: MON 02/02/26 10:39:49A By: Aaron Murphy Filepath: p:\2019\190108\survey\ees\ml_accs_lot_1 block 3-rockcross.dwg Layout: desc

	DESCRIPTION	PROJECT #: 190108
		CHECKED BY: AWM
		DRAWN BY: TWG
		SHEET NUMBER
		1
		1 OF 2

NOTE:
 THIS EXHIBIT DOES NOT REPRESENT A
 MONUMENTED LAND SURVEY. IT IS INTENDED TO
 DEPICT ONLY THE ATTACHED DESCRIPTION.

ILLUSTRATION



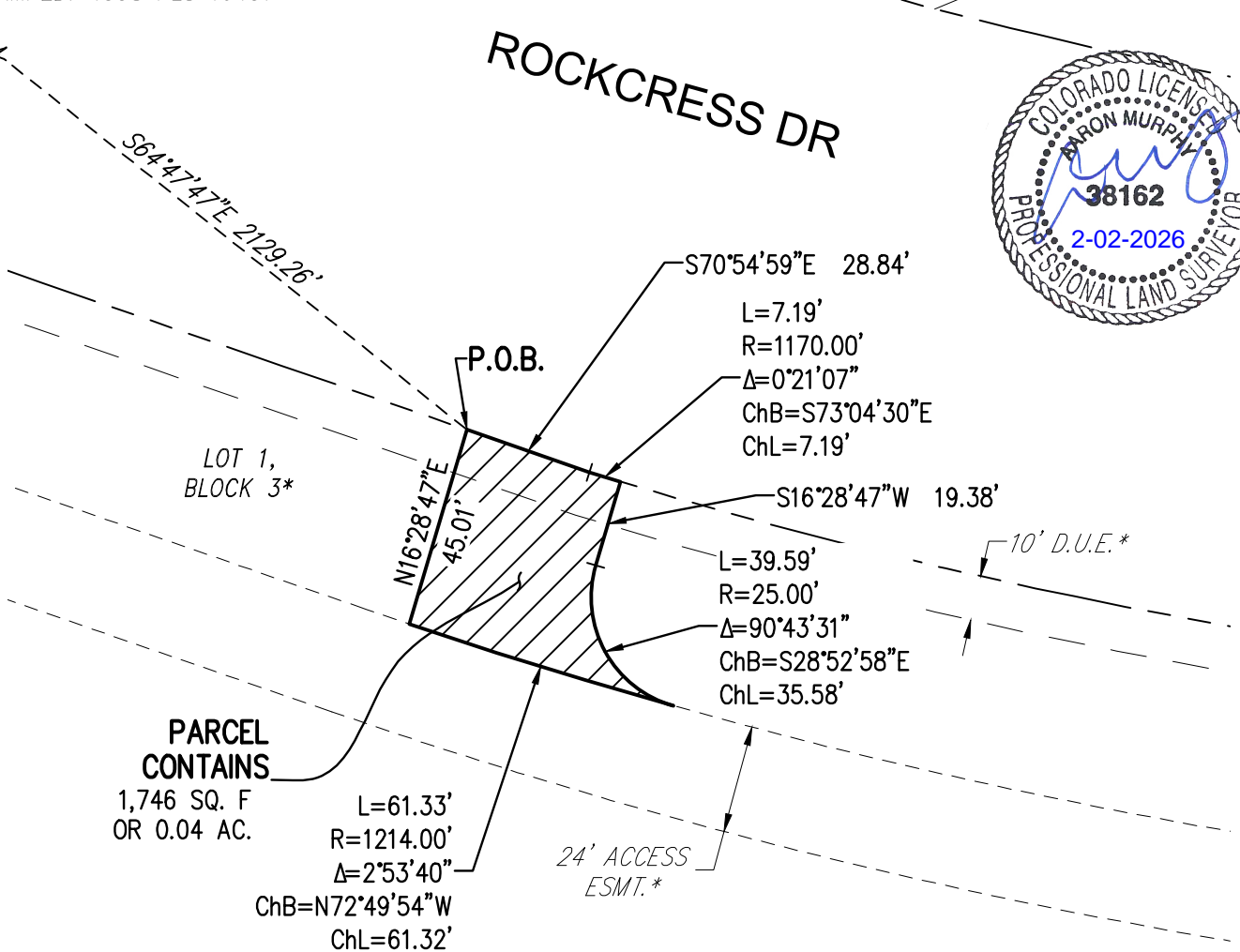
POINT OF COMMENCEMENT

N 1/4 COR. SEC. 29
 #6 REBAR W/
 3.25" BRASS CAP
 STAMPED: 1998 PLS 16401



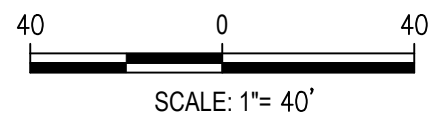
ROCKCRESS DR

Plotted: MON 02/26/2020 10:39:51A By: Aaron Murphy Filepath: p:\arun\survey\ees\mt_lacos_lot_1_block_3-rockcress.dwg Layout: exhb
 W LINE NE 4 SEC 29 S00°08'41"E 2643.92'
 BASIS OF BEARINGS



PARCEL CONTAINS
 1,746 SQ. F
 OR 0.04 AC.

CENTER SEC. 29
 2.5" ALUM. CAP
 ON #6 REBAR 0.1' ABOVE GROUND
 STAMPED: DB&CO 2000 PLS 23529



P.O.B. = POINT OF BEGINNING
 D.U.E. = DRY UTILITY EASEMENT
 * = REDTAIL RIDGE FILING NO. 1 REC. NO. 04071256



ILLUSTRATION

PROJECT #:	190108
CHECKED BY:	AWM
DRAWN BY:	TWG
SHEET NUMBER	2
	2 OF 2

DESCRIPTION

A PARCEL OF LAND BEING A PORTION OF THAT ACCESS EASEMENT GRANTED BY REDTAIL RIDGE FILING NO. 1 RECORDED AT RECEPTION NO. 04071256 LOCATED IN LOT 1, BLOCK 3 THEREOF, SITUATED IN THE NORTHEAST QUARTER OF SECTION 29, TOWNSHIP 1 SOUTH, RANGE 69 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CITY OF LOUISVILLE, COUNTY OF BOULDER, STATE OF COLORADO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 29;

THENCE SOUTH 61°28'59" EAST, A DISTANCE OF 1,698.62 FEET TO THE NORTHWEST CORNER OF SAID EASEMENT, A POINT OF NON-TANGENT CURVATURE, AND THE **POINT OF BEGINNING**;

THENCE ALONG THE PERIMETER OF SAID EASEMENT THE FOLLOWING EIGHT (8) COURSES:

1. ALONG THE ARC OF SAID CURVE TO THE LEFT AN ARC LENGTH OF 42.71 FEET, SAID CURVE HAVING A RADIUS OF 111.50 FEET A CENTRAL ANGLE OF 21°56'42" AND A CHORD WHICH BEARS SOUTH 79°26'13" EAST A CHORD DISTANCE OF 42.45 FEET TO A POINT OF NON-TANGENT CURVATURE;
 2. ALONG THE ARC OF SAID CURVE TO THE LEFT AN ARC LENGTH OF 11.55 FEET, SAID CURVE HAVING A RADIUS OF 65.00 FEET, A CENTRAL ANGLE OF 10°10'50", AND A CHORD WHICH BEARS SOUTH 07°36'32" WEST A CHORD DISTANCE OF 11.53 FEET;
 3. SOUTH 02°31'07" WEST, A DISTANCE OF 7.24 FEET TO A POINT OF CURVATURE;
 4. ALONG THE ARC OF SAID CURVE TO THE LEFT AN ARC LENGTH OF 37.43 FEET, SAID CURVE HAVING A RADIUS OF 25.00 FEET, A CENTRAL ANGLE OF 85°46'50", AND A CHORD WHICH BEARS SOUTH 40°22'18" EAST A CHORD DISTANCE OF 34.03 FEET;
 5. SOUTH 83°15'43" EAST, A DISTANCE OF 60.35 FEET TO A POINT OF CURVATURE;
 6. ALONG THE ARC OF SAID CURVE TO THE RIGHT AN ARC LENGTH OF 211.91 FEET, SAID CURVE HAVING A RADIUS OF 983.50 FEET, A CENTRAL ANGLE OF 12°20'43", AND A CHORD WHICH BEARS SOUTH 77°05'21" EAST A CHORD DISTANCE OF 211.50 FEET;
 7. SOUTH 70°54'59" EAST, A DISTANCE OF 88.74 FEET TO A POINT OF CURVATURE;
 8. ALONG THE ARC OF SAID CURVE TO THE LEFT AN ARC LENGTH OF 9.92 FEET, SAID CURVE HAVING A RADIUS OF 1,214.00 FEET, A CENTRAL ANGLE OF 00°28'05", AND A CHORD WHICH BEARS SOUTH 71°09'02" EAST A CHORD DISTANCE OF 9.92 FEET;
- THENCE SOUTH 16°28'47" WEST, A DISTANCE OF 24.02 FEET TO THE SOUTH LINE OF SAID EASEMENT AND A POINT OF NON-TANGENT CURVATURE;

THENCE ALONG THE PERIMETER OF SAID EASEMENT THE FOLLOWING SIX (6) COURSES:

1. ALONG THE ARC OF SAID CURVE TO THE RIGHT AN ARC LENGTH OF 11.01 FEET, SAID CURVE HAVING A RADIUS OF 1,238.00 FEET, A CENTRAL ANGLE OF 00°30'34", AND A CHORD WHICH BEARS NORTH 71°10'16" WEST A CHORD DISTANCE OF 11.01 FEET;
2. NORTH 70°54'59" WEST, A DISTANCE OF 88.74 FEET TO A POINT OF CURVATURE;
3. ALONG THE ARC OF SAID CURVE TO THE LEFT AN ARC LENGTH OF 206.74 FEET, SAID CURVE HAVING A RADIUS OF 959.50 FEET, A CENTRAL ANGLE OF 12°20'43", AND A CHORD WHICH BEARS NORTH 77°05'21" WEST A CHORD DISTANCE OF 206.34 FEET;
4. NORTH 83°15'43" WEST, A DISTANCE OF 75.33 FEET TO A POINT OF CURVATURE;
5. ALONG THE ARC OF SAID CURVE TO THE RIGHT AN ARC LENGTH OF 75.87 FEET, SAID CURVE HAVING A RADIUS OF 51.00 FEET, A CENTRAL ANGLE OF 85°14'12", AND A CHORD WHICH BEARS NORTH 40°38'37" WEST A CHORD DISTANCE OF 69.07 FEET;
6. NORTH 01°58'29" EAST, A DISTANCE OF 22.05 FEET TO THE **POINT OF BEGINNING**.

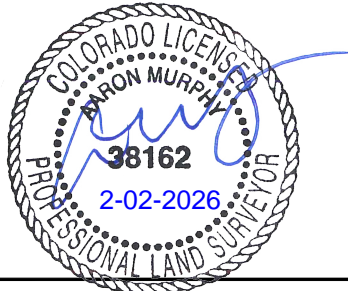
SAID PARCEL CONTAINS 11,736 SQUARE FEET OR 0.27 ACRES, MORE OR LESS.

BASIS OF BEARINGS: BEARINGS ARE BASED ON THE WEST LINE OF THE NORTHEAST QUARTER OF SECTION 29, TOWNSHIP 1 SOUTH, RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN AS BEARING SOUTH 00°08'41" EAST PER THE PLAT OF REDTAIL RIDGE FILING NO.

1. SAID LINE MONUMENTED AT THE NORTH QUARTER CORNER OF SAID SECTION BY A #6 REBAR WITH A 3.25" BRASS CAP STAMPED "1998 PLS 16401", AND MONUMENTED AT THE CENTER QUARTER CORNER BY A #6 REBAR WITH A 2.5" ALUMINUM CAP 0.1' ABOVE GROUND STAMPED "DB&CO 2000 PLS 23529".

PREPARED BY: AARON MURPHY
PLS 38162

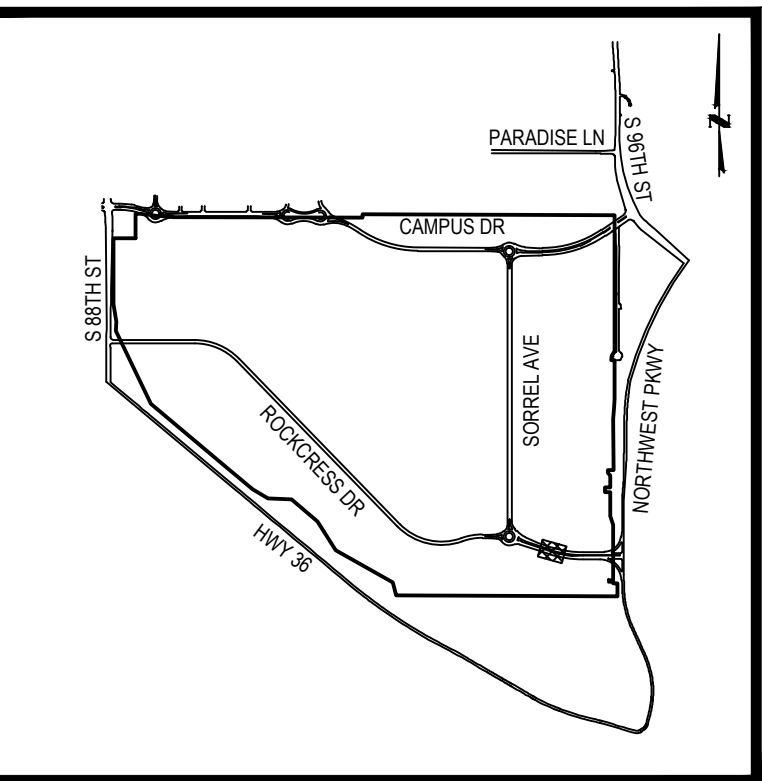
ON BEHALF OF: HARRIS KOCHER SMITH
1290 BROADWAY, SUITE 800
DENVER, CO 80203
303.623.6300



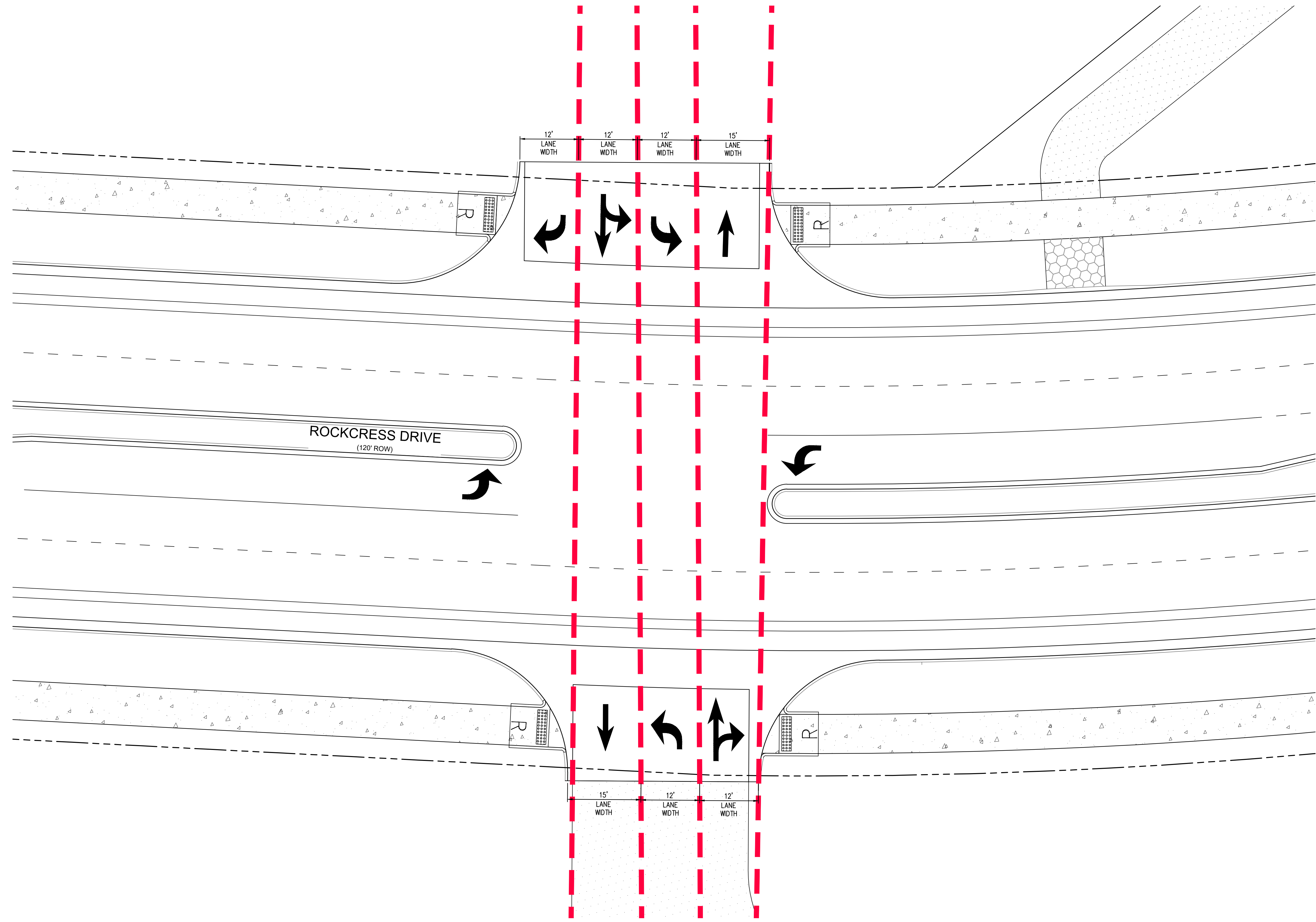
Plotted: MON 02/02/26 11:09:57A By: Aaron Murphy Filepath: p:\2019\190108\survey\eesm\vacca_11-33 access redtail f1.dwg Layout: desc

	DESCRIPTION	PROJECT #: 190108 CHECKED BY: AWM DRAWN BY: TWG SHEET NUMBER 1 1 OF 2
	Page 111 of 117	

NO CHANGES ARE TO BE MADE TO THIS DRAWING WITHOUT WRITTEN PERMISSION OF HARRIS KOCHER SMITH.



KEY MAP
1"=200'



LANE ALIGNMENT EXHIBIT

HKS HARRIS KOCHER SMITH
1120 Lincoln Street, Suite 1000
Denver, Colorado 80203
P: 303.623.6300 F: 303.623.6311
HarrisKocherSmith.com

Project: 14112226-12-26-2016 By: John McDowney
Filepath: P:\2016\14112226\EXHIBIT\ROCKCRESS LANE ALIGNMENT EXHIBIT.DWG Layout: LAYOUT1
Plot Date: 11/14/2016 11:26:35 AM Plot Path: P:\2016\14112226\EXHIBIT\ROCKCRESS LANE ALIGNMENT EXHIBIT.dwg

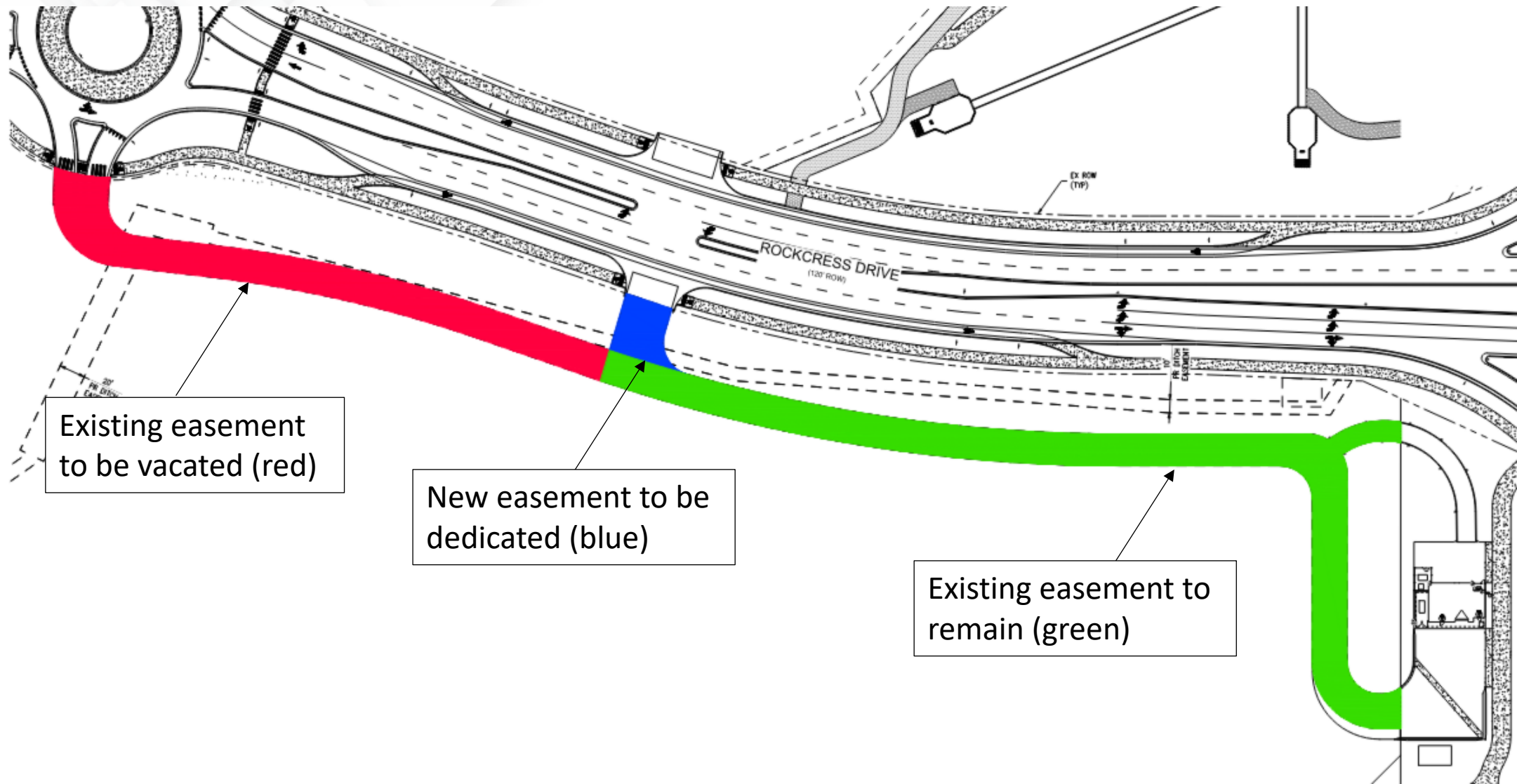
City Council

1st Reading - May 5, 2026

ORDINANCE NO. 1923, SERIES 2026; AN ORDINANCE VACATING AN ACCESS EASEMENT LOCATED WITHIN LOT 1, BLOCK 3, REDTAIL RIDGE FILING NO. 1

Summary

- Vacate portion of existing easement on Lot 1, Block 3 in Redtail Ridge
- A new easement will be dedicated to maintain access from Rockcross Drive to Tract K (Lift station property)
- Easement will remain as Lot 1, Block 3 develops



Existing easement to be vacated (red)

New easement to be dedicated (blue)

Existing easement to remain (green)

Recommendation

Staff recommend approval of Ordinance No. 1923, Series 2026, with the condition that the new access easement be executed concurrent with the vacation.