

Historical Museum Advisory Board

Agenda

Wednesday, September 16, 2026

Library Meeting Room

951 Spruce Street

6:30 PM

Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.

- You can call in to +1 719 359 4580 or 833 548 0282
Webinar ID # 825 4701 2866
Passcode 513532
- You can log in via your computer. Please visit the [City's website](#) to link to the meeting:

The Board will accommodate public comments during the meeting. Anyone may also [email comments](#) prior to the meeting.

1. Call to Order & Roll Call

2. Approval of Agenda

3. Public Comments on Items Not on the Agenda and Items on the Consent Agenda

Public comments are limited to 3 minutes per speaker. When several people wish to speak on the same position on a given item, a spokesperson may be used to state that position.

4. Board Consent Agenda

The following items on the Consent Agenda are considered routine, and shall be approved, adopted, accepted, etc. by a motion of the Board unless a board member specifically requests an item be considered under "Regular Business". In such an event, the item shall be removed from the "Consent Agenda" and action taken separately on said item in the order appearing on the agenda. Those items so approved under the heading "Consent Agenda" will appear in the Board Minutes in their proper order.

A. Approval of Minutes from July 15, 2026 meeting

5. Staff Report

A. Cultural Services Director's Report

B. Museum Services Supervisor's Report

C. Approval of Deeds of Gift

6. Board Informational Comments

A. Report from Historic Preservation Commission Liaison

B. Report from HMAB Chair

7. Regular Business

A. HMAB Council session meeting presentation review

8. Adjourn

Resident Information

If you wish to speak at the meeting in person, please fill out a sign-up card and present it to staff at the meeting. If you are attending remotely, please use the "raise hand" icon to show you wish to speak in appropriate public comments section.

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or other accommodation should [email the City Clerk's Office](#) or call 303.335.4574.

A 2 business day notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión del Consejo, por favor llame a la Ciudad al 303.335.4574 o [email](#)

Historical Museum Advisory Board Minutes

**Wednesday, July 15, 2026
Library Meeting Room
951 Spruce Street
6:30 PM**

“Be a Part of the Story: Connect and Share in the Heart of Louisville”

Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.

- *You can call in to: +1 386 347 5053 or 888 788 0099 (Toll Free)*
- *Webinar ID Number: 839 6300 6112*
- *You can log in via your computer. Please visit the City’s website here to link to the meeting: www.LouisvilleCO.gov/historicalmuseumboard.*

The Board will accommodate public comments during the meeting. Anyone may also email comments to the Board prior to the meeting at gyang@louisvilleco.gov.

- Call to order - 6:30 p.m.*
- Roll call – David Hosansky, Eric Lenderman, Scott McElroy, erika winter, Gigi Yang*
- Approval of agenda – agenda approved 4:0*

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, or taped material, should contact the City Clerk’s Office (303.335.4536 or 303.335.4574) or ClerksOffice@LouisvilleCO.gov. A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574 o email ClerksOffice@LouisvilleCO.gov.

- IV. Approval of minutes for the May 20, 2026 regular meeting – *see attached draft* - Agenda approved 4:0
- V. Public comments on Items Not on the Agenda – no public comments
- VI. Report from liaison from the Historic Preservation Commission. Sloane Whidden (3 minutes) - none
- VII. Updates on City Projects - Brandi Cummings, Director of Cultural Services
 - A. Cultural Services and City project updates
 - B. [Cultural Services survey on Engage Louisville](#) – Brandi shared information on the survey and numbers of engagement.
- VIII. Updates on Museum – Gigi Yang, Museum Services Supervisor
 - A. Museum Services Supervisor's written report – *see attached memo*
 - B. Museum buildings and campus
 - C. Updates on Museum operations & projects
 - D. Approval of Deeds of Gifts from donors – Approved 4:0
 - i. Doug Conarroe – Mustang Mailer with subscription list type for the Louisville Times c. 1970, Ink brayer, Blue Parrot order pad/ ticket template for printing.
 - ii. Leo Deborski – 1955 Ford Automobile receipt, Rocky Flats/ Dow Chemical pay stubs and receipts c. 1955 – 1978, Property tax receipts 1966, handwritten recipe for white paint from his father-in-law.
 - iii. Cynthia DelPizzo-Martin – Louisville Tidbits cookbook for the Education Collection
 - iv. Anne Dyni – DVD made by Art Wainwright and Dick Bailey of Balfour's 2011 entry in the Louisville Labor Day Parade
 - v. Ady Kupfner – Digital scans of scrapbook including photographs of Louisville, documents from Louisville High School and reunions
 - vi. Ted & Carolyn Manzanares – Neon sign c. 2006 of Senor T's logo
 - vii. Larry Martella – Scrapbook pages with photographs of Louisville & Lafayette residents in military uniform from WWII; Two Centaurus homecoming programs from 1983 & 1984
 - viii. Anthony Rodez – 1909 Sears Catalog reprint, panning dish for the Education Collection
 - ix. Eric Roth – Three photographs of Main St. from 1986.
 - E. Advice sought on donations of other artifacts being offered - none
- IX. HMAB Work Plan for 2026

- A. Council work session with Board – Sept 22 – no comments on the HMAB budget request. Board members reviewed the slide presentation for the upcoming Council session.
 - i. HMAB budget request for 2027 – *see attached memo*
- B. Volunteer and community engagement opportunities
 - i. Louisville Lens Opening - September 4
 - ii. Joint meeting with LHF – November 18
- C. Next HMAB meeting
- X. Chair's Report
- XI. Commission comments & discussion items for next meeting (Sept 22, 2026) – meeting times were discussed for September in regard to adding the Council Session meeting on Sept 22.
 - A. Sept 16 meeting cancelled
 - B. Only essential business and approval of deeds for Sept 22.
- XII. Adjourned – 8:04 p.m.



Memorandum

To: Historical Museum Advisory Board
From: Gigi Yang, Museum Services Supervisor
Date: September 16, 2026
Re: Museum Services Supervisor's Report

September is Louisville History Month, and we jumped in with back-to-back events during the First Friday event, Lens on Louisville opening, Museum's 40th birthday celebration, and Labor Day parade! We have received many appreciative comments from the community about the Museum's work and presence over the decades.

We are looking forward to the Vintage base ball game on September 19. In partnership with the Louisville History Foundation, the game is a popular way to bring history to life for the entire community. This year, we will be adding a fundraising element for the Foundation to the event, as well as additional fun with the Boulder Brassaholics band and a few Living Legends historic characters. We will wind up Louisville History Month with an exploration of baseball history at the September 30th History Happy Hour event at Louisville Underground with Kurt Wells from the Society of American Baseball Records. He will be highlighting Louisville and Colorado players of note from early days to the present.

We had successful events celebrating Colorado Day and the Museum's 40th birthday and greatly appreciated the participation of Museum volunteers, HMAB, and the Louisville History Foundation in leading activities and engaging with the public at these events. We also enjoyed outreach events on the library plaza during the Farmer's Market where we have had the opportunity to share some Louisville trivia, promote upcoming programs and highlight the work of HMAB, Louisville History Foundation, and the Historic Preservation Commission. We have two more dates scheduled on Sept 12 and Oct 10.

We are finishing up sesquicentennial reflections with the latest issue of the Louisville Historian featuring an article on suffrage by Museum Associate, Eilish Brennan. A new front window exhibit will be installed in September highlighting the ideal of "Consent of the Governed" and the bumpy road to Colorado statehood and suffrage. Please stop by to discover Colorado's remarkable role in shaping voting rights and equality.

Louisville Historical Museum

City Council / HMAB Work Session
September 22, 2026



Historical Museum Advisory Board (HMAB)

Scott McElroy – Chair

Joe Teasdale – Vice-Chair

David Hosansky – Secretary

Jeanette Bangs

Eric Lenderman

Barbara Taylor

erika winter

HMAB Highlights and Engagement

- **Support for Museum initiatives** – strategic planning, STEPS (Standards and Excellence Program for History Organizations), policy review
- **Museum donations** – In 2025 accepted 70 donations of 350 objects
- **Engagement with community** – at programs and events to elevate interest in local history and community identity
- **Pioneer Award** – Review and select community member with Louisville History Foundation
- **Partnership** with
 - Louisville History Foundation – engagement and advocacy
 - Arts & Events/ Cultural Advisory Board – SCFD grant support and shared initiatives
 - Historic Preservation Commission – meeting liaison, building reports, walking tours, landmarks.

Museum & City Assets

Museum Campus & Historic Buildings

- Jacoe Store
- Jordinelli House
- Summer Kitchen
- Tomeo House
- Museum Courtyard
- Trott-Downer Cabins

Collections and Resources

- 23,000 Historic artifacts
- 6,000 Photos available online
- 3,890 Digitized issues of *The Louisville Times*
- 674 Memberships
- 420 Historic building reports on homes and businesses
- 262 Hours of Oral History interviews
- 150 Issues of *The Louisville Historian*

These are the buildings and collections that the museum is responsible for and that we use to tell the story of Louisville.

Museum Staff & Support

- 2024 Community Survey ranked overall customer service at the Museum (knowledgeable, available, responsive, courteous) at 98% excellent or good
- Professional staff: 1 FT Supervisor, 3 PT Associates, 2 PT Interns

Significant Support from:

- City of Louisville
 - Cultural Services
 - Historical Museum Advisory Board
 - Louisville History Foundation
 - SCFD (Scientific Cultural Facilities District)
 - Business and Individual Members - dues
 - Volunteers - time and expertise
 - Community - expertise and advocacy
 - Museum Networks and Professional Organizations
- The museum, not just a local asset, benefits from and contributes to a larger professional network of regional to national museums.

Benefitting the Community

2024 Community Survey ranked as excellent or good:

- 97% rated overall Museum services
- 96% Museum programs (lectures, walking tours, newsletters, expanded/ new programming)
- 98% rated Museum customer services

Museum services, programs, and staff all contributed to priorities from the community:

- 60% Economic Prosperity - through heritage tourism, tourism, as a visitor destination
- 46% Recreation - through informal and life-long learning experiences, historic interpretation of landscape and built environment, walking tours
- 45% Library - through collaborations, preschool programs, and free family-oriented activities
- 56% Public safety - the Museum contributes to a strong community identity and sense of place
- 43% Admin and support services - DEI content, historical knowledge, Historic Preservation research

Museum Values and Needs

The museum is critical to the identity of Louisville. In a rapidly changing environment, the museum is the one thing that can tell the story of the town and the people who created it. – 2017 Museum Plan

Values

- Engagement with community
- DEI & Representation
- Expertise in Louisville, history, museum studies
- Stewardship of community and public trust
- Preservation

Needs

- Continue strong community engagement
- Continue historical research and current collection to support DEI and diverse representation
- Adhere to professional Museum standards for education, interpretation, and collections care
- Continue and strengthen public trust in historical accuracy and collection stewardship and preservation

Engagement

What We Do

- **Museum tours** – 244 tours to 2,600 visitors
 - Groups – families, seniors, special needs
 - Schools
 - Walking tours
- **Programs** – over 65 events with 4,061 participants
 - History Happy Hour
 - First Fridays
 - Special events
- **Community Events**
 - Louisville History Month
 - Vintage Base Ball Game
 - Colorado Day & Labor Day
 - Holiday Treat Bags / Parade of Lights
- **Newsletter and Online presence** – Louisville Historian, photo catalog, exhibits

What We Need

- Meeting space for team meetings, one-on-one meetings, meetings with public
- Programming space – for events and large groups that are protected from weather.
- Staff time – time for planning and team work outside of Museum open hours
- Funding

DEI & Representation

What We Do

- **Recognition and Representation**
 - Indigenous history
 - Black, Asian, Hispanic populations
 - LGBTQ+
 - Disability / Accessibility
- **Programs** – diverse voices
- **Research** – telling accurate stories
- **Oral Histories** – 135 interviews, 262 hours

What We Need

- Staff time and Staff retention – it takes time to build trusted relationships
- Professional development – historical trends, cultural awareness
- Support from City – presence, commitment, representation, budget

“Museums are for everyone.”

“Nothing about us without us.”

Expertise

What We Do

- **Interpretation** – making meaning of current and past events, built and natural landscapes
- **Original research** – 150 issues of the *Louisville Historian* - connecting Louisville to regional, state, national, and international events and history
- **Building Reports** – 420 reports - social histories and significance
- **Community research** – family histories, residences, people, events, places

What We Need

- Staff time and Staff retention – historical knowledge takes time to build and is lost with frequent turnover
- Research tools – databases and professional development
- Professional affiliations – partnerships and shared expertise. History expands across local borders.
- Consultation fees – DEI and cultural awareness

Stewardship

What We Do

- **Expertise** – staff knowledge on collections care, organization, and storage
- **Collection** – 23,000 items – historic artifacts, provenance, authenticity
- **Education Collection** – hands-on learning
- **Archives** – photographs, papers of community organizations, city organization, families, businesses, events
- **Accessibility** – organization, storage, care
- **Digitization** – access and preservation

What We Need

- City owned and managed collections storage space
- Meeting professional standards for storage, environment, security, insurance, documentation
- Disaster / heritage response plan
- Funding and staff time

Preservation

What We Do

- **Care and Maintenance**
 - Historic artifacts
 - Historic buildings and structures
 - Exhibit spaces and artifacts
- **Conservation projects**
 - Preventive care and cleaning
 - Appropriate storage
 - Repair and restoration

What We Need

- Environmental control tools
- Pest management tools
- Archival supplies and tools
- Hired expertise and conservation work
- Appropriate exhibit spaces – climate and security

HMAB Priorities

- **Take care of assets we currently own** – care of Museum campus, offer free community programs, maintain strong public trust
- **Staff retention** and succession planning – preserving expertise and community relationships
- **Good stewardship** of collections through City-owned collections storage space
- **Preservation** of local history and reflection of Louisville's community identity – the power of place and people
- **Be a Part of the Story** – seek out diversity of Louisville voices and experiences from the past and today
- **Welcoming presence** to residents and visitors, providing free informal and life-long learning experiences.

City Council Input/ Feedback

- Council goals and direction for the Museum - staffing, storage, programs
- Museum growth and future - update 2017 museum plan to new priorities
- Priority capital projects - Trott-Downer cabins
- Funding strategies for Museum - HMAB and Foundation
- How would you like to hear from HMAB on a regular basis?

Thank You
for your support and
engagement with HMAB
and the Museum!